**Shawn**

Mobile: C/o 0501685421

Email: shawn.378827@2freemail.com

**OBJECTIVE**

To secure an operational role in a global event management company so I can further develop my skills in this industry

**CORE STRENGTHS**

* Working at the *Front desk* at many events has made me confident and comfortable interacting with other individuals.
* As an*Event organiser*at Gitex Traderswho was in charge of co-ordinating a fleet of ten branded cars which was to appear in a synchronized marketing campaign around the city, allowed me to gain experience in planning and organising activities.
* All my work experiences have enabled me to accomplish complex tasks efficiently with ease, under minimal supervision.
* Adaptive and flexible to work in a multicultural environment with the vast experience gained in the multicultural city of Dubai.

**WORK EXPERIENCE**

2017 - 2018

*Nov - Current*

MCI – Event Assistant – ***Website and App Design***– MCI Sydney

2016

*March*

* Mango Tree Restaurant – ***Waiting Staff*** - Wollongong

2015

*September-November*

* Xeitgeist Entertainment Group Pte Ltd – ***Administrative assistant***–Fox Studios Sydney

*(This work experience was conducted in an English orientated environment in Dubai)*

2013

* Royal Caribbean Cruises – ***Ticketing Staff***–Emirates Airlines

2012

* Public Health Event - ***Usher*** - MCI
* Wood Show event -***Front Desk*** - Trade Centre
* Eagles Concert -***Bar service*–**Abu Dhabi
* Plastic Conference GCPA -***Front desk***- Grand Hyatt Hotel - Arabian Adventures-Emirates Airlines
* Gitex (Traders) - HP and Intel (Sales)– ***Event Organiser***- Al Masa IT Distribution
* IPA Meeting -***Front desk*** - Grand Hyatt - Arabian Adventures - Emirates Airlines
* Park Rydges Hotel - ***Gathering feedback***– British Council

2011

* Gitex (Traders) – HP and Intel (Sales) **- *Event Organiser*** - Al Masa IT Distribution
* The Diabetes Event - **Front Desk** - Trade Centre -Arabian Adventures-Emirates Airlines
* Federal Authority Event - **Handling Presentations and Audio** - Trade Centre – Arabian Adventures - Emirates Airlines
* Economic Forum – **Usher** – American University of Dubai

**EDUCATION**

2016

*September*

**Pearson’s PTE Academic examination** Overall Score: 68

*July*

**Bachelor of Commerce** – Management major

University of Wollongong Australia WAM 66.80 – Credit Average

2010

**Edexcel GCE Advanced Level Examination** - St Mary’s Catholic High School Dubai

**VOLUNTEER WORK AND PROJECTS**

2010

Special Needs Future Development (Special Needs Families) -SNF Group

2016

Ran a business for 4 years using a business simulator when undertaking the subject COMM331 (Subject name: Simulation of a Socially Innovative Enterprise)

* Started a phone business called Simful.
* Managed the Marketing, Suppliers and Operations of the business.
* Created reports and presentations, which were then presented to an acting board of directors.
* Planed for the future running of the business.

**OTHER DETAILS**

***Date of Birth* :** 08 July 1992

***Nationality* :** Indian

**REFEREES**

Available on request.

I hereby acknowledge that all the above information I have provided is true to the best of my knowledge.