Curriculum Vitae

VIVIAN

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**OBJECTIVE:**

To continue my career with an organization that will utilize my management, supervision and be administrative skills to benefit mutual growth and success.

**Work Experience**

Worked as **Marketing Executive at** JOY FURNITURE mangalore from June 2017 to February 18.

* Coordinating various marketing plans with marketing managers and support staff .
* Finds ways to sell products in the local market & Makes sure that all the service should be provided on time to customer.
* Promoting the company and its products, maximizing business opportunities and building relationships.
* Preparing detailed performance reports on all marketing activities.

**Academic Qualifications**

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| --- | --- | --- | --- |
| **Course** | **Board/University** | **School/College** | **Year of perusing** |
| MBA  (Marketing & HR) | Mangalore university | St. Aloysius college of management and information technology (AIMIT) | 2017 |
| BCOM | Mangalore university | St.Aloysius College Mangalore | 2014 |
| 12th / Pre-  University | Karnataka Board | Padua comp PU College Mangalore | 2011 |
| SSLC | Karnataka Board | St.Aloysius high school, mangalore. | 2009 |

**PROJECT/ INTERNSHIP**

**Company name**: The central Areca nut and cocoa marketing and processing cooperation Ltd (CAMPCO)

**Project Title**: The effectiveness of Logistic network of CAMPCO Chocolates in Mangalore city.

**Time period**: Two months.

**Expertise acquired:** Acquired knowledge regarding the distribution network of CAMPCO and also about chocolate Industry.

**BUSINESS CONSULTANCY PROJECT**

**Company name**: UNITED PUBLISHERS MANGALORE.

**Project title**: Job satisfaction level of the employees in united publishers at Mangalore.

**Time period**: Six months.

**Expertise acquired**: Acquired knowledge regarding the satisfaction level of the employees so that they can perform well in the organization.

**ACHIEVEMENTS AND EXTRA CURRICULAR ACTIVITES**

* Organized Marketing event for ‘Insignia’- National level inter college fest conducted by AIMIT.
* Participated and won first place in inter college football tournament.
* Active member in Gavel club and NSS.
* NCC Cadet, completed 3 certificates.
* Overall arrangement for Insignia 2016, B-School management Fest, AIMIT.
* Member of All India Catholic University Federation (AICUF).
* Attended KAIZEN programme conducted by AIMIT, Mangalore in 2014.

**PERSONAL SKILLS**

* Proven leadership qualities with patience.
* Team player with good interpersonal and communication skills
* Efficient management of time and task
* Adaptable and a Multi-tasker
* Creative and Critical thinking.

**SOFTWARE PROFICIENCY**

APPLICATION: MS Office, SPSS, Tally-9, Platforms:Windows 7

**Personal Information**

* Date of Birth : 04th May 1993
* Nationality : Indian
* Languages Known : English, Hindi, Kannada, Konkani and Tulu

I do hereby certify that the above information is correct and true to the best of my knowledge.

Sincerely Yours

Vivian

: 19/03/2018