

**CURRICULUM VITAE**

**VINCENT**

**Contact No.**  C/o 0503718643

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**(POST APPLIED FOR HOUSEKEEPING)**

**Objective**

To contribute to the experience of the hotel’s customers by consistently maintaining the cleanliness and upkeep of the various rooms and facilities.

**Personal Profile *:***

Date of Birth : 23rd June 1991

Gender : Male

Marital Status : Single

Religion : Christian

Nationality : Nigerian

**Languages Known**

English

**Educational Qualifications *:***

* **Higher Secondary Certificate**

**Passport Details** :

Place of Issue : Awka

Date of Issue : 22nd April 2013

Date of expiry : 21st April 2018

Visa status : **Employment**

**Work experience**:

Two years work experience as Housekeeping in Kings Place Hotel, Nigeria

Six months work experience as a Housekeeping Dolly Hills Hotel, Lagos, Nigeria.

Three years experience as a Housekeeping in Burj Khalifa in Floor & Tiling wall company.

**Duties & Responsibilities:**

* Cleans and prepares rooms for guests
* Replenish stock of items in hotel rooms
* Accommodate requests by guests for extra towels, ice bucket, pillows and blankets
* Provide assistance to the elderly and young children
* Conduct carpet cleaning in all required areas
* Deliver newspapers to guests’ rooms
* Monitor rooms for general repairs and upkeep

**Declaration:**

I hereby declare that all the above details are true and correct according to my knowledge and belief.

***Yours faithfully,***

**VINCENT**