**Hany**

**C/o-Mobile: +971-*504973598***

**E-Mail:** **Hany.379197@2freemail.com**

**Dubai, United Arab Emirates**

**Nationality: Egyptian.**

**Date of Birth: 23-08-1986**

**Sex: Male**

**Marital Status: Married**

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| Profile | Highly motivated person with a professional approach to work. It has excellent customer care, excellent accounting services and interpersonal skills. I'm a good goalkeeper and I'm interested in detail. Also a good team player is not afraid to work hard. |
| Objective | Look for a responsible job with increasing opportunities in a prestigious company where I can take advantage of my skills. |
| Education | 2005 - 2009Bachelor of Commerce (Business Administration - Management Information Systems) - Higher Nile Institute for Business Science and Computer Technology - Mansoura UniversityDegree: Good |
| Courses Work experienceLanguages | * **Accounting Diploma 2009**
* **Peachtree course 2008**
* **TOEIC**   **2008**
* **Conversation English 2007**
* **ICDL 2007**

**Accountant at Abdullah Saeed Al Qurashi Contracting -Saudi Arabia- Riyadh** **1/2013 to 10/2017****\***Manage all accounting operations based on accounting principles **\***Perform a month-end and year-end closing process**\***Registered daily records, posting entries, drafting accounting documents, voucher vouchers, cash, bank vouchers and payments, and incorporating them into the company's system.**Marketing Supervisor -Saudi Arabia- Riyadh****1/2016 to 10/2017**\* Supervising the marketing of the company in the development and contracting companies**Purchasing Supervisor-Saudi Arabia- Riyadh** **1/2015 to 1/2016****\*** Supervising the purchase of all materials necessary for existing projects through the offers of prices providedto the company**Sales Supervisor-Saudi Arabia- Riyadh** **1/2014 to 1/2015**\*Supervising the sale of the company's products of metal, aluminum and stainless steel works**Manager at company Fabulous –Egypt -Mansoura 1/2011 to 12/2012*** Check the stock with other branches
* Daily report for the sales and improve them
* Also helping in sales
* Responsible for casher and money in the branch

**Sales Executive at Fabulous -Egypt - Mansoura10/2009 to 1/2011*** Check the stock for the item what we have
* Check the price and change it during the offer
* Arrange the item in correct place
* Helping customer for change the color and fashion

**Mother tongue Arabic****English good** |
| Programme knowledgeSoft Skills Hobbies Interests | * Good knowledge of computer programs.
* Microsoft Office.
* Siebel solution based on oracle
* Smacc program
* Knowledge of fundamental principles of the Internet.
* Hard worker can work under pressure
* Honest and can handle all the work given in the proper time.
* Willing to learn anything to help in developing my career.
* Can maintain good relationship with people.
* Good time management.
* Ability to adapt different environments.
* An excellent communicator with problem solving.
* Keeping myself up to date with information technology
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