**Hany**

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**E-Mail:** [**Hany.379197@2freemail.com**](mailto:Hany.379197@2freemail.com)

**Dubai, United Arab Emirates**

**Nationality: Egyptian.**

**Date of Birth: 23-08-1986**

**Sex: Male**

**Marital Status: Married**

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| Profile | Highly motivated person with a professional approach to work. It has excellent customer care, excellent accounting services and interpersonal skills. I'm a good goalkeeper and I'm interested in detail. Also a good team player is not afraid to work hard. | |
| Objective | Look for a responsible job with increasing opportunities in a prestigious company where I can take advantage of my skills. | |
| Education | 2005 - 2009Bachelor of Commerce (Business Administration - Management Information Systems) - Higher Nile Institute for Business Science and Computer Technology - Mansoura University  Degree: Good | |
| Courses  Work experience  Languages | * **Accounting Diploma 2009** * **Peachtree course 2008** * **TOEIC**   **2008** * **Conversation English 2007** * **ICDL 2007**   **Accountant at Abdullah Saeed Al Qurashi Contracting -Saudi Arabia- Riyadh**  **1/2013 to 10/2017**  **\***Manage all accounting operations based on accounting principles  **\***Perform a month-end and year-end closing process  **\***Registered daily records, posting entries, drafting accounting documents, voucher vouchers, cash, bank vouchers and payments, and incorporating them into the company's system.  **Marketing Supervisor -Saudi Arabia- Riyadh**  **1/2016 to 10/2017**  \* Supervising the marketing of the company in the development and contracting companies  **Purchasing Supervisor-Saudi Arabia- Riyadh**  **1/2015 to 1/2016**  **\*** Supervising the purchase of all materials necessary for existing projects through the offers of prices providedto the company  **Sales Supervisor-Saudi Arabia- Riyadh**  **1/2014 to 1/2015**  \*Supervising the sale of the company's products of metal, aluminum and stainless steel works  **Manager at company Fabulous –Egypt -Mansoura 1/2011 to 12/2012**   * Check the stock with other branches * Daily report for the sales and improve them * Also helping in sales * Responsible for casher and money in the branch   **Sales Executive at Fabulous -Egypt - Mansoura10/2009 to 1/2011**   * Check the stock for the item what we have * Check the price and change it during the offer * Arrange the item in correct place * Helping customer for change the color and fashion  **Mother tongue Arabic****English good** |
| Programme knowledge  Soft Skills Hobbies Interests | * Good knowledge of computer programs. * Microsoft Office. * Siebel solution based on oracle * Smacc program * Knowledge of fundamental principles of the Internet. * Hard worker can work under pressure * Honest and can handle all the work given in the proper time. * Willing to learn anything to help in developing my career. * Can maintain good relationship with people. * Good time management. * Ability to adapt different environments. * An excellent communicator with problem solving. * Keeping myself up to date with information technology | |