** CURRICULUM VITAE**

**MOQUEEM**

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**Career Objective:**

Seeking a Position of **Safety Officer** With Growth Oriented Company Offering Opportunity For Advancement In Career And Professional Development a Position That Offers Challenges.

 **Academic qualification:- ( U.A.E ATTESTED)**

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|  **Examination**  | **Discipline/****Specialization** | **School/college** | **Board/****University** | **Year of Passing** |
|  B -Tech | COMPUTER SCIENCE & ENGINEERING | Padmasri Dr B.V.Raju Institute of Technology(BVRIT) |  J.N.T.U |  2009-13 |
|  Intermediate |  M. P .C. | Geethanjali junior college,Gajwel. | Board of IntermediateEducation |  2007-09 |
|  S. S. C |  S.S.C |  GDR high school, Gajwel. | Board of SecondaryEducation |  2006-07 |

**HSE SKILS:**

* **Nebosh HSW**
* Health Safety and Environment Diploma , Hyderabad, India
* Strong HSE management and leadership qualities

**HSE Training Attended**

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| * Working at height
* Confined Space Entry
* Accident & Incident Investigation
* Permit to work
* First Aid Course
* Scaffolding safety
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### Summary of Experience:

**3 years** of experience in the field of Health, Safety and Environment in construction field.

**LOCUS CONSTRUCTIONS LIMITED. Banjara Hills, Hyderabad, India,**

**Project : Construction & Maintenance**

**Designation : Safety Officer**

**Duration : JULY 2013 TO AUGUST 2016**

* Conducting safety training/awareness program as per training calendar to all categories of site employees.
* Maintaining **SHE** manual, form, formats, registers & safety records.
* Ensure wearing of PPE’s by all workers and staffs like helmets, goggles, glass, life Jackets, safety shoes, safety belts, marks, etc.
* Ensure all the lifting equipments, tools and tackles are inspected and checked.
* Conducting Tool box talks.
* Conducting safety meetings.
* Preparing check lists, accident reports.
* Ensure safe operating instructions are available at working place.
* Ensure availability of first aid kits and fire extinguishers at all work place
* Supervising first aid precaution.
* Preparing sign boards & banners regarding safety.

**Computer Proficiency**

 OPERATING SYSTEM: Windows Vista; Windows XP; Windows 1998, 2000, 07, 08.

 Microsoft Office

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**Personal Details**

* Date of Birth : 24th November 1991.
* Nationality : Indian.
* Language Known : English, Hindi & Urdu
* Marital Status : Single.
* Place of Issue : Hyderabad.

**Declaration**

I do hear by declare that all the above information is true the best of my knowledge and belief.

 (MOQUEEM)