***Curriculum vitae***

***Objective***

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A Challenging position in a leading firm giving me the opportunity to fully utilize my acquired skills and knowledge and that allow me to develop and progress again

***Personal Data***

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**Name : Vinoth**

**Date of birth :** 05/02/1990

**Email :** [vinoth.379258@2freemail.com](mailto:vinoth.379258@2freemail.com)

**C/o-Mobile : +971506425478**

**Driving license : India**

***Educational Data***

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**University Degree :**B.Sc. Computer science (2011)

**University :**The SMKC college ( Madras University)

**Grade :Good** "With Honor Degree"

***Experience***

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**Medical Insurance coordinator**

* **Dell healthcare from(Apr 2012-May 2015)**
* Researched and solved claim and billing issues
* Interfaced with insurance carriers and other healthcare providers
* Assisted patients with eligibility and benefit coverage questions
* Acquired specific CPT and ICD-10 codes to ensure proper treatment and billing of all detailed procedures
* Maintained transaction report for client billing
* Trained employees on various hospital procedures
* **Worked as a medical Insurance coordinator at Neltner Business services (Jul 2015-Feb 2017)**
* Getting medical approval
* Analyzing the medical claims before submit to the insurance companies such as Authorization and eligibility
* follow up with insurance protocols,
* Claim submission, re-submission and handle both clearing house as well paper claim.
* Resubmit the rejected claims within the TFL (timely filling limit)
* I have deepest knowledge about rejection and billing cycle
* Reporting payment details to the management
* **Worked as a medical Insurance coordinator at Ultimate solutions (Apr 2017-Mar 2018)**
* Check the member eligibility and provider In-network (PAR OR NON PAR)
* Get the Medical Authorization,
* Submit the claim with appropriate dx(diagnosis ),
* Follow up with claim status after submission,
* Resubmit the rejection claims with an appropriate action for the denial,
* Deepest knowledge about the denial and rejection,
* Follow up resubmitted claim until claim get paid,
* Verified Remittance advice,
* Reported to the management regarding payment and outstanding payment details,
* Insurance Training is conducted by every week

***Training courses***

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* **Computer courses** at CSC TALLY 7.2 (2009), coronary heart disease project 2009.

***Personal Skills***

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* **Spoken Language :English**, **Tamil,Malayalam**, **Hindi**.
* **Personality :** Active, Hard worker, team player, Highly Motivated, Ambitious, Trustable and ExcellentCommunications Skills.