**JOICE**

**Email Address: joice.379443@2freemail.com**



**CURRICULUM VITAE**

**CAREER OBJECTIVE:**

* Seeking the position ofa **ScienceTeacher (Biology) for Middle School/SecondarySchool pupils (Grade 7, 8 or 9)**in your esteemed institution that will give me an opportunity to contribute to the success and profitabilityof the institution, utilizing my skills and experiences.
* Intend to build a career which will help me to explore myself fully and realize my potential.

PROFESSION **SCIENCE TEACHER (Middle School Biology in British Curriculum)**

NATIONALITY INDIAN

DATE OF BIRTH 14.03.1985

MARITAL STATUS MARRIED

**DRIVING LICENCE DETAILS**

COUNTRY UAE (ValidDriving Licence)

PLACE OFISSUE ABUDHABI

**EDUCATIONAL QUALIFICATION:**

* **M.Phil in Microbiology** from UrumuDhanalakshmiCollege,Trichy in the year 2009 with 87.6%
* **M.Sc. in Microbiology** from Cauvery College for Women,Trichy in 2007 with 79.9%
* **B.Sc. in Microbiology** from Shrimati Indira Gandhi College,Trichy in 2005 with 76.6%
* Passed Higher Secondary School from St.Joseph’s Anglo Indian School,Trichy in 2002 with 79.5%
* Passed High School from Vailankanni Raj Matriculation School,Trichy in 2000 with 86%

**COMPUTER LITERACY:**

* **Word Processing**
* **Spreadsheets**
* **Electronic Presentation**
* **Web Navigation**
* **E-Mail Management**
* **File Management & Windows Explorer**
* **Downloading Software From the Web (Knowledge including eBooks)**
* **Installing Computer Software onto a Computer System**
* **Computer-Related Storage Devices (Knowledge: disks, CDs, USB drives, zip disks, DVDs, etc.)**
* **Scanner Knowledge**

**EXPERIENCE DETAILS**

1. **Current experience**:

Organization Name: **Global English School (British Curriculum, Cambridge University)**, Al Ain, UAE

Designation:**Science Teacher (Biology-Grade 7and 8)**

Period of service:2 years and 4 months (27th of August, 2015 to 14th of December, 2017)

**Work experience**:

During thisperiod(from27.08.2015 to 14.12.2017) I have worked as a**Biology Teacherfor grade 7 and 8 pupils**with the following specifications:

* Teaching with clear **lessonobjectives, keywords, individual and group activities, learning outcomeswith**

**the use of ICT**

* Created descriptive **Lesson plans**
* **Planned the portions** on the following basis**:-** weekly, monthly and term-wise
* Held**Baseline tests, Continuous assessments, Cycle tests and Term exams** based on **Cambridge Checkpoint**
* Conducted**Biological Experiments,Activities, Assignmentsand Projects**
* Involved**Hawayeti national identity to link lessons with UAE**
* Assisted **Special educational needs (SEN) students** to improvise their knowledge about the lessons
* Used**Question a day (QaD)programme**to help students reach the intended standards
* Conductedregular**Science activity sessions**to involve the students in practical applications of their lessons
* Allotted**Seating plan for students**to enhance **teamwork and peer assessments**
* **Implemented Student’s competency framework (SCF)** to achieve specific competencies in students
* Laid out**Assessment mapping**to enhance students’ learning and record the evidences of their performances
* Attended a number of **Professional Development(PD)** courses in the campus
* Had **periodical peer observations**by other science teachers
* Maintained appropriate **records of students’ achievements**

**Skills:**

1. **Teaching strategies**:

* Followed the non-negotiables such as **Starter, Lesson Objectives, Keywords, Main Activity, Differentiated Activities, Group, Pair and Individual activities, Learning Outcomes**
* Use of resources like **PowerPoint, videos, working models**
* Set and **enforce guidelines for classroom behavior**
* Went through evaluation by various lesson observations and learning walks

1. **Lesson plans:**

* Included the criteria such as Topic name, Starter, Lesson Objective, Scientific Vocabulary, Main Activity, Differentiated Activity, **SCF competencies, SCF core values**, ICT links, **Academic extension and intervention, Hawayeti, Cross curricular links**, Homework, **Plenary**
* **Academic extension**: **High achievers were challenged with critical questions**
* **Academic intervention: Lessons were made easier for slowlearners by the use of simple activities**
* **Independent learning was ensured** bymeans of individual activities
* **Differentiated Activities were provided**based on the level of the students
* **Student-led activities** helped students to develop leadership abilities

1. **Student’s competency framework (SCF):**It developed the following competencies in the students:

* **Collaboration/Teamwork**
* **Communication**
* **Critical Thinking**
* **Cultural Awareness**
* **Global and Environmental Awareness**
* **Initiative/Self Direction**
* **Leadership**
* **Problem Solving**
* **Self Confidence**
* **Creativity**
* **Digital competency**

1. **SCF Core values**: The following core values were emphasized during the lessons:

* **Resilience**
* **Respect**
* **Empathy**
* **Care**
* **Honesty**
* **Integrity**
* **Tolerance**

1. **Methods of students’evaluation:**

* By conducting **Baseline tests,Continuous assessments, Cycle tests and Term exams** based on **Cambridge Checkpoint**
* **Test/Exam questions** reflected the lesson objectives and were **based on the Revised Bloom’s Taxonomy.**
* **Exam papers** were set with a range of questionsfrom **low to high level. It included problem-solving, analytical and graphical questions**
* **Biological Experiments,Assignments and Projects** related to lessons were involved to evaluate their in-depth knowledge

1. **Hawayeti national identity:**

* **Lessons were linked to UAE** to help the students become aware of their **national identity. It included the following themes related to UAE:**

**Arabic vocabulary, History of UAE, Citizenship, Culture, Community, Values of UAE**

1. **Special educational needs (SEN):**

* SEN students were assisted to improvise their knowledge about the lessons by giving them **additional support in the form of simple activities andworksheets**

1. **Question a day (QaD):**

* To determine that the target cohort (Grade 7) is currently at **International Benchmarking Study.**
* Provided opportunities for students to regularly interact with **online questions, with ongoing monitoring of progress.**
* Periodic monitoring of student learning (**Trimester online tests**)

1. **Seating plan**:

* Students were allotted their seats to enhance learning by pair and group activities.

1. **Relationship with students:**

* Had a positive relationship with students which helped in their academic and social developments
* Set and **enforced guidelines for classroom behavior**
* Maintained appropriate **records of students’ achievements**
* Arranged**meetings with parents** and discussed the development of children

1. **Previous experience**:

Organization Name: **UrumuDhanalakshmi College**, Trichy, Tamilnadu, India

Designation:**Assistant Professor of Microbiology**

Period of service: 4 years (2007 to 2011)

**Work experience:**

* Handled fields of **Immunology, Molecular Biology, Environmental Microbiology, Biotechnology, Virology, Medical Microbiology, Food and Diary Microbiology**
* Served as **internal examiner in University Practical examinations**held in college
* As a guide, assisted Post Graduate students in their project works
* Prepared students for seminars and inter-collegiate competitions

**ACHIEVEMENTS:**

* Certifiedfor**“Good Teaching”** in formal observation conducted in Oct 2017.
* Certified as **“Emerging”** in Teacher’s evaluation conducted on 14th of August, 2016
* Certified for the **project work** done as part of the curriculum requirement in M.Phil. in 2009
* Certified for the **project work** done in M.Sc. in 2007
* Hold merit certificates for **proficiency in Microbiology** in M.Sc. and B.Sc.
* Hold merit certificates for **proficiency in English** in B.Sc.
* Certified for participation in the events held during **intercollegiate competition** in BharathidasanUniversity,Trichy

**PROFESSIONAL CERTIFICATES**

* **Certified as Science Teacher by Abudhabi Education Council(ADEC), UAE**
* **Experience certificate attested by Abudhabi Education Council (ADEC), UAE**
* **Certified as Assistant Professor of Microbiology by UrumuDhanlakshmi College, India**

**INTERESTS AND HONORS:**

* Outdoor activities such as badminton and tennis.
* Certified as runner up in throw ball in 2000

**Character Traits:** Honest, Ethical, Moral, Desire to Succeed, Eager to Learn, Outgoing and Competitive.

**OTHER INFORMATION**

* Languages known :English, Malayalam, Tamil
* Current Salary : 4200 AED
* Notice Period: 1 month