

**Inam**

Bachelor in Management Studies (BMS)

[**inam.379476@2freemail.com**](mailto:inam.379476@2freemail.com)

**SUMMARY**

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| * Profile: | Male , 23 , Single |
| * Nationality: | Indian |

**PROFESSIONAL EXPERIENCE**

* **S.H. PARKAR & ASSOCIATES (CHARTERED ACCOUNTANTS)**

**MAY 2017 - FEBRUARY 2018**

* Roles and Responsibilites undertaken:
* Handling customer’s accounts.
* Handling accounts payables and receivables.
* Conducting internal and statutory audits.
* Maintaining important documents and reports.
* Managing clients banking transactions.

# EDUCATION

**2017 Bachelor in Management Studies. Maharashtra, India**

Mumbai University

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| **2012** | **H.S.C.**  Konkan Board | **Maharashtra, India** |
| **2010** | **S.S.C.**  Kolhapur Board | **Maharashtra,India** |
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**OTHER CERTIFICATES**

**2010 CCC Maharashtra, India**

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| **2017** | **ADVANCE EXCEL** | **Maharashtra, India** |

**ACHIEVEMENTS-ACADEMIC AND EXTRA CURRICULAR INITIATIVES:**

* Represented college in zonal level cricket tournament.
* Was selected in baseball national tournament camp.
* Actively participated in all the college events.

**STRENGTHS AND POSITIVE ASPECTS:**

* Leading, coordinating and co-operating well with a team.
* High level of flexibility at the work place.
* High grasping power.
* Always enthusiastic to learn new things.
* Proficient in managing operations.
* Focused, logical, responsible.

**PERSONAL INFORMATION:**

Date of Birth: 27-02-1995

Gender: Male

Marital Status: Unmarried

Nationality: INDIAN

Languages Known: English, Urdu, Marathi and Hindi