**RESUME**

**FARHAN**

Email Id: farhan.379530@2freemail.com

**Career Objective:**

To secure a challenging position in a reputed organisation where i can apply my skill and knowledge for the benefit of the organisation, where i can put myself into job by personally and professionally.

**Educational Qualification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **Institute** | **Year of Pass** | **Percentage** |
| M.com | Mangalore University Mangalagangothri | 2017 | 70% |
| B.com | St.Aloysius College, Mangalore | 2015 | 68% |

**Additional Qualification:**

* **SAP**in financial accounting and controlling **(FICO) :**

Financial Accounting, G/L Account, Account Receivable , Account Payable, Tax on Sales and Purchase, Bank Account, Dunning, Recurring Document, Withholding Tax, Asset Accounting, Automatic Payment Program, Park Document. Controlling:-Planning, Budgeting, Cost Centre Accounting**.**

* **Post Graduate Diploma in Investment Management (PGDIM)** at St. Aloysius evening college, Mangalore.
* Completed 2 years Diploma in information technology, concept of IT**, Ms Office Applications and Tally- ERP-9.**
* Good knowledge about **Ms Word, Ms Excel**.

**Work Experience:**

Worked with “Kanachur Seasoning Industry” Kallapu, Mangalore as a **Assistant Accountant** from 01 Aug 2017 to 03 Feb 2018, and also worked under SAP for 2months.

**Responsibilities:**

* Maintaining day to day books of account in tally.
* Maintaining all Accounting voucher entry.
* Preparation of Consolidated balance sheet in Excel.
* Payment of Income Tax, VAT & Voucher preparation.
* TDS return filing Quarterly & Monthly

**SAP**

* Account Receivable and Account Payable.
* Looking like banking matter like depositing, issuing cheque with keeping proper balance day to day.
* Preparing salary and wages statement.
* G/L entries posting in SAP sys.
* Creating of new vendors accounts SAP sys.

**Project**:

**Type: Research Study**

Topic: A study on**“Entreprenuership Development and Financial Performance”**with reference to“**V&G Industrial Testing Laboratories Pvt.Ltd**, **Baikampady”.**

 **Skills and Qualities:**

Self reliant, Good communication, Team leadership, Honesty, Work ethic, Self motivated and Positive attitude towards my career and my life.

**Personal detail:**

Date of Birth : 03/12/1994

Nationality ` : Indian

Gender : Male

Languages Known : English, Hindi, Kannada, Urdu and Tulu

Hobbies : Playing Chess, Cricket, table tennis and Listening Music.

**Extracurricular activities:**

* Paricipated in ‘**Best Management Team’**event held at Srinivas Institute of Technology.
* Participated twice in **National Level Inter College Commerce and Management Fest at Mangalore University**, Mangalagangothri.
* Participated in National Level Inter College Commerce Fest at St.Aloysius College, Mangalore.
* **NSS volunteer** in St.Aloysius College Mangalore and attended 7days Annual camp twice.