

**NADIR**

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| ProfileI am an energetic, self-motivated and enthusiastic engineer who have an ability to use own initiative as part of a team. I possess strong analytical and problem solving skills. In addition, my ability of quick learning and dedication always proved me a profitable asset in an organization.ObjectiveSeeking a career position in a fast place and challenging environment. | Key Skills* Resource Allocation and Control.
* Preparation of Bill of Quantities.
* Health and Safety Legislation.
* Construction Safety Enforcement
* Data Manipulation and Analysis.
* MS Excel Spread sheet designs.
* Site Supervision & Execution.
* Good Communication Skills
 | StatusAs an Engineer seeking a challenging role in suitable place in an esteemed organization. |

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| **PROFESSIONAL EXPERIENCE****BASIC CONSTRUCTION** **Site Engineer March 2016 to DateKey Responsibilities:*** Take off quantities from the working dwgs
* Prepare off BBS and BOQS from working dwgs.
* Cordination with Consultants with related dwgs and arrange meetings with them.
* Coordinating and troubleshooting technical solutions to different teams and projects within the company to make sure that projects are deliver on time and with an emphasis on quality.
* Mentoring team members, troubleshooting, technical bottlenecks problems and guiding developers as an ongoing day-to-day responsibility.

**PROCTER AND GAMBLED PAKISTAN(P&G) Feb 2015 to Feb 2016Functional Title: QA/QC Key Responsibilities:*** Quality Assurance and Quality control of Concrete
* Prepared all the documents related to site work
* Also work with a Safety Officer monitoring and assessing hazardous and unsafe situations and developing measures to assure personnel safety also ensures the Site Safety and Health Plan is prepared and implemented
* Ensures there are safety messages in each Incident Action Plan and estimation, and governance.
* Analysis, worked directly with client to elicit site requirements

Educational Portfolio

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| Matriculation | Imam Hasan School, Karachi. | Board of Secondary Education Karachi. | 2008 with A-1 grade |  |
| Intermediate | Govt.Dehli College, Karachi. | Board of Intermediate Education, Karachi. | 2010 with B grade |  |
| B.S(Civil Engineering) | Sir Syed University Of Engineering and Technology. | Recognized by PEC and HEC. | 2015 with 1st Division |  |

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Final Year Project

Construction Analysis of Multi Story Building Using Primavera P6

* Study and Analyse the Drawing
* Preparing Bar Bending Schedule from the drawings.
* By different market visits Prepare Bill of Quantities.
* Balance Resource Capacity
* Questionnaire on Risk Management

Work Experience / Internship Portfolio

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| Organization | Designation | Tenure | Key Responsibilities |
| K.M. SHARIF & COMPANY Engineers & Contractors.EA Consulting Pvt. Ltd | TraineeTrainee | June 2013ToJuly 2013Jan 2014ToFeb 2014 | * Take off quantities from the working drawings
* Site Visits and Site Survey.
* Liaison with contractors and subcontractors.
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IT Skills

* **Engineering Software** ETABS, and Auto CAD
* **MS Office** fully competent with all aspects of Microsoft office packages, including Word, Power Point, Outlook, Spread Sheet (Excel)

Professional Training Achievements & Extra-Circular Activities

* Mini Project of Cost and Analysis in the field of Quantity Survey
* Great interest in reading informative materials, particularly related to concrete technology and construction safety to enhance my knowledge and skills.