**Amjad**

**HSE Officer**

**FA (Intermediate)**

**IOSH and Fire Warden Certified**

Email: amjad.379822@2freemail.com

**Career Objective:**

My Professional emphasis has been on developing safe, Healthy and Environmental friendly attitude of people atwork place. I have successfully implementedhealth, environment and safety management processes to achieve projects with 0% fatality rates and lowest lost time injury (LTI), within budget the section which will enable me to receive

Satisfaction by helping colleagues co-workers/ clients, bring into service my experience.

**Career Summary:**

Qualifiedexperienced and graduated professional with proven work skills &Three (3)years’ experience in health & safety and Administration Department.

**Employment Experience:**

**Position**: **HSE OFFICER**

**Company: Al FUTTAIM CARILLION DUBAI UAE**

May 11 -2015**:**

Al JabberTransport General Contracting LLC, Abu Dhabi, UAE

Marfa tariff 3A Project

Aug 08-2016 Al jabber Transport & General Contracting LLC, Abu Dhabi

 Internal road sector 17 -19 - 20 & 26 Muhammad bin zayed city project

May 16 – 2017

to present Al FuttaimCarillion construction company

 Dubai World Trade Centre

 AC 606,608

**Job Responsibilities:**

* Encourage and advise all project personnel regarding safe working practices and to develop safety consciousness among them
* Ensure that every employee is informed and trained to perform their job in a productive and in safe way in accordance with the policies & procedures
* Ensure that emergency evacuation plan and emergency numbers of concerned persons are in work place
* Carrying out daily safety inspection to identify unsafe working conditions, unsafe practices, unsafe equipment and considering how risks could be reduced.
* Record the Near miss, unsafe acts and unsafe practices.
* Report to Safety Manager regarding all accident, incident & near miss.
* Investigate all accidents, injuries, fires, property damage, and other safety related incidents, issues and ensures that recommended preventive measures are carried out.
* Hazardous area Classifications of the facilities as per relative standards.
* Providing safety advice and guidance to the site management & supervisors.
* Advising statutory requirement regarding EHS.
* Ensure the development of Waste/Chemical/Water Management Plans, obtain relevant permits from authorities and monitor implementation
* Perform Job Safety Analysis for both major and minor activities.
* Developing and implementing safe system of work.
* Ensuring person equipment & material are safe for each activity.
* Ensuring competent person for each activity.
* Conducting EHS related awareness training.
* Implementation of the company's environmental, health, and safety policies
* Performing other duties as assigned
* Conduct Fire Emergency Drill.
* Active organizing team member for celebration of Environmental day and National Safety day
* Equipment inspection as per checklist to ensure valid 3rd party certification is available for equipment’s.
* Inspection of lifting gears (such as tackles, slings, chain links, belts, etc.) to ensure that, it is in good working condition.
* Conduct pre-task/ tool box talk prior to commence work to ensure safe work is being followed
* Accident / Incident investigation and reporting to include description of concern for management's proper action.
* Answering bid document HSE questionnaire for client review and approval
* Compilation of relevant HSE document for attachments in the bid document HSE questionnaire.
* Preparation of memos, safety items request and other relevant communications

as per instruction of the Safety Manager.

* PTW Inspection.
* Scaffolding Inspection.
* Fire extinguisher inspection.
* Power tools inspection.
* Electrical and cable management inspection.

**EDUCATION:**

**FA (Intermediate)**: GHS BataiKhwazaKhelaSwat , Pakistan.

**Health and safety (construction):** Orient MCT Abu Dhabi UAE.

**SSC (science subject):** Government high school, Batai Swat Pakistan

**CERTIFICATES ATTENDED:**

**IOSH Managing Safely (Health and safety)** Orient MCT institute, Abu Dhabi.

**Fire Safety (fundamentals and proper use of fire Extinguishers)** Emirates Civil Defense UAE

**NEBOSH international certificate is ongoing**

**MS office (Word, Excel, PowerPoint, Outlook)**

**PERSONAL INFORMATION:**

Gender : Male

D.O.B : 04-jan-1996

Nationality : Pakistani

Marital Status : Single

Visa Status : Eemployment visa

**SUMMARY OF SKILL:**

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| * **Critical Thinking** - Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
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| * **Active Listening -** Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
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| * **Active Learning** - Understanding the implications of new information for both current and future problem solving and decision-making.
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| * **Troubleshooting** - Determining causes of operating errors and deciding what to do about it.
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| * **Computer Knowledge -** Verse in Microsoft Office programs, e.g. MS-Word, MS-Excel MS Visio, Microsoft Windows 7/XP adobe products.
* **Presentation** - Developed ability to produce reports and presentations to a professional standard.
* **Communication -** Strong team working, leadership and communication skills.
* Proficient in English, Urdu & Pashto languages.
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