**E-mail:****sally.380176@2freemail.com**

**Sally**

PERSONAL INFO

 **• Date of Birth: April 4th, 1986.**

 **• Nationality: Italian**

 **• Marital Status: Single.**

EDUCATION :

 **• 2004-2008**

**Faculty of Arts, Alexandria University, Theatrical Studies department, Acting and Directing Branch.**

 **• 1991-2004**

**Notre Dame De Sion , Alexandria, Egypt.**

Professional skills:

 • August 2014 till May 2016

**B.S.A (British school, Alexandria)**

 **FS2 and year 1 teacher / TA / one to one learning support**

**Job responsibilities:**

-Plan the lessons and the activities and make sure they are suitable for each group of students.

-Help students to understand the Lesson Objectives and Learning Outcomes.

-Differentiate the Learning Outcomes (success criteria) and adapt work to insure that all students are presented with an appropriate level of challenge.

-Communicate assessment criteria to students so that they understand what is required and they are more engaged as a result.

-Discuss performance targets with students regularly.

-Make clear how the learning from the lesson links with other areas of the course and with other subjects of situations.

-Motivate and empower students to work independently , assess the success of their own and others’ work and to set their own targets.

-Adjust the pace and timing of activities to make them more stimulating and challenging to aid learning and understanding.

-Encourage and reward good behaviour and good levels of concentration.

-Create displays using the children’s work.

 • May **2011 till May 2012**

**Emirates Airlines, Dubai, UAE.**

**Cabin Crew and In-flight Services**

**Job responsibilities:**

 **• Greeting passengers as they board and directing them to their seats.**

 **• Providing special attention to certain passengers, such as the elderly or disabled.**

 **• Checking the condition and provision of emergency equipment and information for passengers.**

 **• Checking all passenger seat belts and galleys are secure prior to take-off.**

 **• Making announcements and answering passenger questions during the flight.**

 **• Demonstrating emergency equipment and safety procedures.**

 **• Serving meals and refreshments to passengers.**

 **• Selling duty-free commercial goods and pursuing sales targets.**

 **• Administering first aid to passengers where necessary.**

 **• Dealing with emergencies.**

 **• Ensuring passengers disembark safely and checking that there is no luggage left .**

 **• Completing paperwork.**

 **• May 2010 till September 2010**

**Delfina, Resort, Sardinia, Italy.**

**Hostess, Animation Team.**

**Job responsibilities:**

 **• Making the VIP customer feel** comfortable **and eager to return to the location**

 **• obtain coveted entertainment and sports event tickets and secure reservations at top eateries.**

 **• Confirm with the manager about the parties and events that are going to be held in the hotel.**

 **• Make sure you interact with the guest and make the conversation with the guests lively.**

 **• January 2009 till April 2010**

**Miroglio Company, Alba, Italy.**

 **Fashion Stylist**

**Job responsibilities:**

 **• Putting together a look for catalogues.**

 **• Analyze clients to determine the image they seek to project and maintain client relationships**

 **• Listen and communicate effectively and interact well with others**

 **• Sell products.**

 **• Teaching:**

 **• From September 2002 till August 2004**

**Volunteer Italian Teacher, Italian Cultural Centre, Alexandria, Egypt.**

 **• From September 2006 till January 2008**

**English teacher for KG, Alexandria, Egypt.**

Training

 **• 2018 Read-Write INC Training.**

 **• 2016/2017 CACHE training and certified from the UK (The Effective Teaching Assistant Training)**

**-Supporting teaching and learning**

**-Behaviour management**

**-**Promoting Equality , Diversity and Inclusion

-Contributing to Assessment of learning

-Child Development

-Safeguarding

-Develop Professional Relationships with Children and Adults

 **• June 2011**

**Emirates Aviation College (Certified from GCAA)**

 **• First Aid**

 **• Fire Fighting**

 **• Safety and Security onboard**

 **• In-flight Services**

 **• Participated in many conferences and Workshops for Acting, directing and contemporary dance in Bibliotheca Alexandrina and Jesuite during university studies.**

SKILLS:

 **• Computer:**

 **• Proficient in Word, Excel, Access PowerPoint**

 **• Good use of internet and email, fast typing.**

 **• Presentation: Developed ability to produce reports and presentations to a professional standard.**

 **• Interpersonal/Communication:**

 **• Friendly and good with people**

 **• Tactful**

 **• and assertive – able to deal with difficult situations politely but firmly**

 **• Excellent communication skills and a clear speaking voice**

 **• A calm and reassuring manner**

 **• Able to work quickly and efficiently**

 **• Enjoy being part of a team**

 **• Smart and well-groomed**

 **• Physically fit**

 **• Punctual**

 **• Hard-working: Ability to work for a long time as I worked on shift basis.**

 **• Language:**

 **• Italian (Mother Tongue).**

 **• Arabic (Mother Tongue).**

 **• English (Fluent reading, writing & speaking).**

INTERESTS :

 **• Travel: All Over The World and get an opened mind towards other cultures,**

 **• Activities:**

 **• Unicef: Charity for African Kids.**

 **• Selling hand-made items and collecting toys and clothes for the kids in need.**

 **• Theatre: participated in a lot of plays as an actress and directress.**

 **• Sports: Fitness, well being and healthy food**

**References are available upon request**