**QA/QC Manager – CiviL, MEP& Architectural-Interior fitout**

**VIDHYA**

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**CAREER SUMMARY**

A multi-disciplined civil engineer of very good engineering background and organization skills with over **17 years**’ experience, covering a wide variety of projects and positions with multinational contractors. Competent in the field of monitoring, co-ordination, evaluation, implementation and direct supervision of Civil, MEP & Architectural projects.

**KEY ATTRIBUTES**

* Ability to lead team of engineers, achieve highest quality, timely completion of project and good interpersonal skills
* Ability to make independent site inspection/investigation, gather information through visual inspection, personal interviews and assist/report in the formulation of the project requirements.
* Knowledge of building codes, codes of practice, standard codes and various performance based regulations and their compliance.
* Understanding of various building and engineering systems to enable the selection and integration into the design taking into consideration mechanical and electrical services.
* Innovative project management of complex, high value and multi discipline contracts which covers the understanding of the conditions of contract and every clause of the specification to establish quality control and assurance.
* Ability to review and comment the various submissions like engineering drawings, materials, work procedures, method statements, ITP’s etc.,
* Ability to carry out certification duties impartially with highest standard of professionalism.
* Ability to conduct meetings and prepare the minutes.
* Ability to lead the team in the absence of the leader and to coordinate the communication amongst all parties involved in the project.
* Ability to foresight and identify problems, missing information and insufficiency of proper constructional detail.
* Ability to assume responsibility in ensuring that the respective consultant and contractor perform their duties diligently and expeditiously with the highest standard of professionalism considering the requirement of client and the conceptual design.
* Ability to resolve site problems at the earliest.
* Ability to work with MS office.
* Good knowledge of Concrete Technology.
* Good knowledge of Green Building Codes (LEED Requirements)

**PROFESSIONAL EXPERIENCE**

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| ***July, 05 2009******to Present*** ***Project :*** ***Scope of Work :******August, 06 2007******To******May, 09 2009*** ***Project :*** ***Scope of Work :******June, 04 2006******To******July, 10 2007******Project :*** ***Scope of Work :******March, 2004******To******May, 2006******Project :*** ***Scope of Work :******April, 2000******To******January, 2004******Project :*** ***Scope of Work :*** | ***IMAR INTERIORS & GEN. BULDG CONTRUCTION WLL*** QA/QC Manager Doha - Qatar  AD - UAE  Kuwait* New Doha Int’l Airport (NDIA) & Abu Dhabi Int’l Airport (ADIA)

 Interior Fit-Out *(Metal Ceilings, Metal Claddings, Wood Ceilings, Wood Claddings, Sun Shades, Duty Free, Floorings & etc.)** Sidra Hospital

Interior Fit-out Works and MEP works* National Bank of Kuwait (NBK) – Headquarters Building – G3+56

Interior Fitout Works* VOX Cinemas

Interior Fitout Works and MEP works* Al-Kout Ballroom & Prego’s Restaurant

Interior Fitout Works and MEP works***WADE ADAMS CONTRACTING LLC*** QA/QC Manager Dubai – UAE* Palm Jumeirah

 Infrastructure – Sewage Pipeline Utilities (12 Kms length)* Mirdiff Development

Internal Road Works for 124 Villas***CHINA STATE CONSTRUCTION & ENGINEERING CORP.*** Sr.QA/QC EngineerDubai –UAE* Mirdiff Development

124 Villas Construction (Complete Package)* Dubai Lake Towers

G+36 SABA Tower Construction (Complete Package)***SEPTECH EMIRATES LLC*** QA/QC EngineerSharjah - UAE* Various

Precast Manufacturing & Installation *(Septic Tanks, Water Tanks, Drainage Pits, Manholes & etc.)* ***CEMENT GYPSUM PRODUCTS CO. (SAOG )*** QA/QC EngineerSultanate of Oman* Various

Precast Manufacturing & Installation *(Hollowcore Slabs, Columns, Beams, Footings Manhole rings & etc.)* |

**JOB RESPONSIBILITIES**

* Lead a team of QA/QC engineer, Inspectors, Project engineer, Site engineer and technical department to get Maximum output with good quality and timely completion of project.
* Liaise with project manager, Construction manager, with respect to preparation of all construction activities work procedures & methods statements.
* Implement the projects quality control plan with respect to inspections and testing, make sure, that all the work conforming to project specs & standards and coordinate with the consultant with respect to project Quality control.
* Responsible to implement & conduct the QA / QC Programs as per the company’s Quality policy and contract specification requirements of the Projects / Division. Ensure an effective quality management system with respect to Contract requirements are established in the project.
* To co-ordinate the document controls of technical submittals, drawings etc. with Project team and to ensure the QA / QC validation has been done, to ensure the issue, amendment and recall of controlled documents.
* Monitoring Subcontractors, Supplier's performance by Implementation of Specific QCP'S & ITP'S to Ensure QA/QC Procedures are followed.
* Review in Details all Submittals for all Materials used in the Project and Follow up Approval from Consultant/ Client
* Perform and Follow Adequate Daily Inspections and Tests of all Site Construction Works.

Report to Project Manager and Consultant the Result of Inspections & Tests.

* Issue and Administer NON –Conformance Reports, Snag List as necessary and ensure Follow up. Review and Follow up all Inspection Requests & Check Lists of all Activities at the Project.
* Liaise with Consultant for conducting of day-to-day inspections of the project
activities and co-ordinate with the Project Manager / Site engineers regarding work performance and shall have the authority to stop in any area where discrepancies remain uncorrected, and shall cancel the stop work order or Non-Conformance Reports upon satisfactory correction of noted deficiencies.
* Provide technical support to the Project Manager and necessary guidance to site staff in submission of material for approvals, inspection requests, shop drawings, preparation of

Project Quality Plans, Schedules, As built drawings, O&M Manual, prepare & update quality records, drawing control and to set up Company’s established integrated management system in the Project.

* Responsible for Material submittal , sample review, Structural related test report review & approval
* Random inspection of structural related activities with site inspectors and ensure that all works are in compliance with design requirement & QA/QC Procedure
* To ensure quality of all material by conducting tests by independent lab as per BS/ASTM code at regular interval throughout project duration
* Attend all technical meetings, Progress meeting with client and contractors to resolve and propose technical and contractual solution for an outstanding issues
* Review of all As built drawings, operational manual and final handing over procedure to client
* Motivate and organize site personnel to achieve high performance level
* Overall supervision of assigned project and QA/QC of Civil, MEP & Interior Fit-out works.
* Verification of materials at site against approval & specification.
* Checking material submittals, method statements and ensuring all as per specification
* Co-ordination with MEP works and shop drawings.
* Checking and attending changes done in Structural and Architectural works.
* Supervising and verifying all the architectural and interior fit out as per approved drawings, preparation of snags work and re attending snags.
* Assisting Project Engineer to verify all the Variations done as per the latest drawings and to contractual tender drawings.
* Performing departmental Internal Quality Audits & Quality Violation
* Performed as a Material Engineer for concrete aggregates
* Checking of steel reinforcement, Concrete laboratory testing of aggregate, Compressive strength of cubes, Quality of concrete & etc.
* Site inspection & witness for the test in an assigned work area
* Meet with the clients, & rectifying the construction issues.

**EDUCATION & QUALIFICATIONS**

**YEAR 2000** Diploma in Civil Engineering (General)

 Board of Technical Examinations

 India

 **IRCA** Certified – Quality Management System (QMS) 9001 – 2008 Lead Auditor.

**PERSONAL DETAILS**

**DATE OF BIRTH :** 12 June 1976

**NATIONALITY :** Indian

**RELIGION :** Hindu

**MARITAL STATUS :** Married

**COMPUTER PROFECIENCY :** MS OFFICE, Outlook

**LAUNGUAGE’S KNOWN :** ENGLISH, HINDI, KANNADA, TAMIL, TELUGU, MALAYALAM.

**HOLDER OF “UAE , QATAR & KUWAIT” DRIVING LICENSE**

Yes.

**VISA STATUS**

Employment – Transferable / NOC Available.

**AVAILABILITY**

2 Weeks’ Notice Period.