**MOHAMMED**

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Mobile: Whatsapp +971504753686 / +919979971283

**CAREER OBJECTIVE**

To seek a position in a well-established organization that offers room for professional growth as this provides me ample opportunities to exhibit my skills and competencies in the chosen field.

**SUMMARY**

**Master of Commerce (M.Com)** in **Logistics& Supply Chain**, 2015-2017 from Manipal University,Karnataka, India and 2 Years of Professional experience as Logistics Coordinator in **Ghatge Patil** **Transports Pvt. Ltd.**.

**IT PROFICIENCY**

Proficient in MS Office- Word, Advance Excel & Power Point

Certified in **ERP–SAP** (Material Management Sales &Distributions & Production Planning)

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| **KEY RESPONSIBILITIES** | | |  |  |
|  | Procure Materials | | |  |
|  | Maintain Inventory | | |  |
|  | Respond to Demand | | |  |
|  | Process Orders | | |  |
| **WORK EXPERIENCE** | |  | |  |
| **GHATGE PATIL TRANSPORTS PVT. LTD.** | | | |  |
| India |  |  |  |  |
| **Designation: Logistics Coordinator** | | | | **July 2015 - Aug 2017** |

* Coordinate & monitor operations like preparing of goods consignment note, booking statement, trip sheet, delivery statement etc.
* Record initiate enter the cargos or shipments to the logistics system to ensure existing information for further process.
* Scheduling of routes, coordinating logistics staff (e.g truck drivers) according to requirements.
* Ensure shipping documents are properly filed.
* Maintain records of received goods and dispatch goods.
* Maintain contact with consignee to track their shipments & ensure shipments delivery on time.
* Customer‟ relationship management (CRM) Activities.
* Prepare accurate reports for upper management.

**EDUCATION**

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| **Manipal University, Manipal.** | **May 2017** | |
| Master of Commerce (M.Com) **LOGISTICS& SUPPLY CHAIN** | Marks | 67% |
|  |  | |
| **Mangalore University** | **April 2015** | |
| Bachelor of Commerce (B.Com) M.G.M College, Udupi. | Marks | 65% |
|  |  | |
| **Department of Pre-University Education, Bangalore** | **March 2012** | |
| PUC (Commerce) Christian PU College, Udupi | Marks | 65% |
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**INTERNSHIP**

* Capstone Project 1 at Dakshina Kannada Milk Union, And The Project Worked On Was “A Study on Estimation of Transportation Cost for procurement of Raw Milk.”
* Capstone Project 2 at Hangyo Ice Cream Pvt. Ltd., and The Project Worked On Was “A Study on Production levels, Sales & Inventory Turnover”

**EXTRA-CURRICULAR ACTIVITIES**

* Attended The Functional Certificate Program Level-1 And Level-2 On Logistics And Supply Chain Management Organized By Manipal University, Manipal In Association With CII Institute Of Logistics.
* Participated in the National Seminar on „Global trends in supply Chain Innovation‟& on „Supply Chain Management Process Partnership and Performance‟ organized by Centre for supply Chain

Education & Research. (CSCER) Department of Commerce Manipal.

* Participated in Anti-Drug Walkathon In Association With Udupi Police.
* Winners at inter class cricket match held at department of commerce, Manipal University.

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| **OTHER DETAILS** |  |  |
| **Language known** | : Can speak, read & write English, Hindi, Urdu, Kannada, | |
|  | Can speak Konkani, Tulu & can read Arabic. | |
| **Interests** | : Travelling, Education, Photography & Football. | |
| **PERSONAL DETAILS** | |  |
| **Date of Birth** | : 09-08-1994 | |
| **Nationality** | : Indian | |
| **Marital Status** | : Single | |
| **Visa Status** | : Visit (till 10th June 2018) | |
| **Address** | : Al-Baraha, Deira, Dubai, UAE | |

**(Mohammed )**