National Institute Of Fashion Technology

Hyderabad, India

Name: Puja

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Mobile: Whatsapp +971504753686 / +919979971283

D.O.B: 18th March, 1990

Specialization: Graduated in Knitwear Design

Personal Details

· Name Ms. PUJA

· Gender Female

· Marital Status Unmarried

· Domicile West Bengal

· Nationality India

· Languages known Hindi, English, Bengali

Objective

To work in a learning and challenging environment, where I can utilize my skills and knowledge to the best of my abilities and contribute to my personal growth as well as growth of the organization.

Academic Qualification

Qualification Degree Year Board/University

Bachelors Degree B-Des 2017 National Institute Of Fashion Technology

XII HSC 2007 WBCHSE

X SSC 2005 WBBSE

Job Experience

(6 Months)

Organization: Intimate Apparels Ltd. , Chittagong, Bangladesh August 2017 – February

2018

Title: Designer + Costing & Development Assistant

· Market Research and Fashion Forecasting

· Making Trend Report

· Design lingerie for high end fashion brands (Buyers) like H&M, K-Mart, Van

Heusen, Kapphal, Bonprix etc.

Job Profile:

· Open Costing for Buyers

· Communicating with Local and international suppliers

· Collecting Materials

· Product Development

Extra

Activities

· Attended extra training in Costing & Development in Indonesia

· Attended Design training in H&M, Dhaka, Bangladesh

Organization: Property Solutions (I) Pvt. Ltd. at site Watson Pharma Pvt.

Ltd. , Mumbai

Title: Admin Assistant

(2 Years)

April 2011 – February

2013

Job Profile:

· Handling Front Office Reception And Assist Admin Department

· Handling EPBX

(2 Years)

Organization: Kotak life Insurance ( Vashi, Navi Mumbai ) March 2009 – January

2011

Title: CSR (Customer Service Representative)

· Understanding and implementing the entire sales process in a B2C

Job Profile:

environment.

· Handling Outgoing Calls

Cluster/ Internship

· 2 Weeks craft cluster from NIFT at Warangal in Andhra Pradesh

· 2 Months of experience as designer intern at Shree Bharat International Pvt. Ltd. In Noida, Delhi.

Extra-Curricular Activities

· Organizer in the Spectrum, Annual Fest of NIFT, Hyderabad

· Member of the Cultural Club of the college.

· Participated in Blood Donation Camp.

· Member of college badminton team.

· Event coordinator in Art To Wear show.

Skills and Expertise

· Tools: Adobe Photoshop, Adobe Illustrator, Adobe In Design, Adobe Flash, PDS, Corel Draw, Microsoft Office.

· Technical Knowledge: Pattern making, Draping, Garment Construction, Surface Techniques,

Hand Knitting, Flat Knitting, Crochet, Illustration (Hand drawn and Software), Material

Handling, Open Costing

· Others: Decent presentation skills, sharp analytical, problem solving and leadership qualities, Good Team Management skills, Positive Attitude, Good listener, an effective communicator, A

Good team player.

Hobbies / Interests

· Following Current Trends, Current Affairs

· Market Research

· Reading stories, Fashion news and articles

· Highly interested in organizing events.

· Adventure activities like trekking and river rafting.

· Photography

· Interior Decoration

· DIY