SURESH

SALES & MARKETING

FOUR YEARS OF EXPERIENCE IN SALES AND MARKETING

suresh.380650@2freemail.com UAE 25 May, 1987

**WORK EXPERIENCE**

**SALES**

L R TRADERS WHOLESALE DISTRIBUTION TRIVANDRUM KERALA INDIA

**SKILLS**

COMMUNICATION SKILLS PROBLEM SOLVING

TEAM WORK ADAPTABILITY PUBLIC SPEAKING

*08/2013 – 01/2015*

*Achievements/Tasks*

*TRIVANDRUM KERALA INDIA*

ANALYTICAL HARD WORKER

Maintain knowledge of multiple carriers plans and compare with conﬁdence to customers.

Familiar with all available phones as well as upcoming models.

Explain options to customers and recommend best- ﬁt choices.

Oﬀer accessories and phone insurance to improve sales totals.

Collaborate in team environment to ensure work is evenly distributed ,customers are eﬃciently served, and revenue opportunities are maximized.

*Contact: RAJA GOBAL – 0091-9497850457*

**SALES & MARKETING**

GODZONE CAREER GUIDANCE CENTRE

WILLINGNESS TO LEARN

*06/2015 – 09/2017*

*Achievements/Tasks*

*TRIVANDRUM KERALA*

Responsible for counselling overseas study aspirants and guiding them with application to universities across the globe.

Ensure zero defect service & high delivery standards for all assigned clients.

Ensuring all timelines/ deadlines/process compliance of student application are met.

Ensure regular and eﬀective communication with all assigned students via email/telephone and face to face interaction.

Ensuring all assigned clients are aware of the ﬁnancial documentation and visa processing as per university applied and country and proper/ correct guidance is given to all assigned clients of the same.

*Contact: AJEESH K – 0091-9995905555*

**EDUCATION**

**BACHELOR OF BUSINESS ADMINISTRAION**

UEI GLOBAL

**LANGUAGES**

ENGLISH HINDI MALAYALAM TAMIL

**INTERESTS**

Listening Music Travelling Games

*06/2010 – 06/2013*

*TRIVANDRUM KERALA INDIA*

**HIGHER SECONDARY**

V.H.S.S Vattiyoorkavu

*03/2004 – 03/2006*

*Trivandrum Kerala India*