# Nabeel

# Email ID: [nabeel.380725@2freemail.com](mailto:nabeel.380725@2freemail.com)

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***Objectives:***

An enthusiastic individual seeking a change in career as a Project Assistant (after working for 5 years as a Draughtsman), to be a part of a growing and dynamic team, where I can apply the knowledge I am currently acquiring as a student of PMP course, and also learn new skills on the job, which enables me to contribute towards the overall development of the firm.

***Highlights:***

* Logical, pays attention to details, motivated & always positive minded
* Able to work and maintain relation with staff and clients on all levels
* Presentable and able to work under pressure
* Excellent typing speed and written communication skills
* Accepts additional responsibilities and tasks with cheerful willingness and responsibility
* Eagerness to learn new things and ideas that are crucial for improving my career as well as my personal development
* Good confidence with a pleasing personality

***Educational Profile:***

* Currently pursuing PMP course in Abu Dhabi
* Currently pursuing Btech Civil course
* Diploma in Civil Draughtsman with AutoCAD from Al-Noor Technical College and Industrial Training Centre.
* All India Senior School Certificate Examination (12th grade – CBSE) from Indian Islahi Islamic School, Abu Dhabi-2005.

***Technical Qualifications:***

* AutoCADunderCentre for Development of Imaging Technology (C-DIT) under Govt. of Kerala, India**,** Govt. of India.
* Certificate Course in Computer Applications under the Govt. of India.

***Areas of Expertise:***

* AutoCAD
* MS Office
* PlanSwift

***Work Experience:***

1) Company : Target Engineering Const. Co. L.L.C, Abu Dhabi

Position : MEP Draughtsman

Period : November 2015 till date

2) Company : United Electromechanical Works Est., Al Ain, UAE

Position : Mechanical Draughtsman

Period : April 2012 to April 2014

***Personal Profile:***

Name : Nabeel Abdul Jaleel

Languages Known : English, Hindi, and Malayalam

Others : Holder of Indian driving license

Availability : Immediate