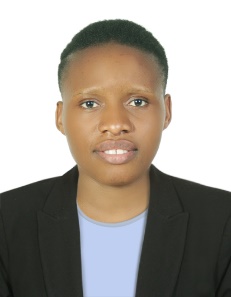
**CURRICULUM VITEA**

**Name : VIVIAN**

**E-mail :** [Vivian.380873@2freemail.com](mailto:Vivian.380873@2freemail.com)

**NATIONALITY :** Uganda

**MARITAL STATUS :** Single

**LANGUAGES :** English

**Visa status :** Visit Visa  
**Date Of Birth**  **:** 11-09-1993

**ADDRESS : Dubai - U.A.E**

**POSITION: WAITRESS**

**PERSONAL PROFILE**

I am a very hardworking, self-motivated and very flexible individual who enjoys working as a team and handling challenging tasks because they present me with the ability to learn more hence adding to my knowledge and skills. I am results-oriented and I love getting to learn new experiences, meeting new people and sharing ideas.

**CAREER OBJECTIVE**

To secure employment in a professionally run and reputable organization and be a team player in the attainment of its goals and objectives as well as being of service to others while enhancing my personal growth and development.

**WORK EXPERIENCE**

**COMPANY: GULF LANE HOTEL UGANDA**

**POSITION: WAITRESS**

**DURATION: 2 YEARS 2014 - 2016**

**DUTIES**

* Welcomes and greets customers with a warm smile
* Offer menus and provide suggestions when requested
* Deliver orders and ask for feedback during and after meals
* Greet guests and accompany them to their tables
* Respond to any questions regarding menu items
* Serve food and beverages
* Take necessary action to resolve any complains
* Prepare and serve specialty dishes at the table
* Inform patrons of each day specials
* Describe meal constituents and cooking methods to patrons
* Provide excellent customer service
* Process transactions quickly and accurately
* Advise customers
* Provide customers with information on daily deals and discounts
* Ensure that any price changes put on items immediately
* And all other duties assigned to me by my manager

**COMPANY: ZEBRA HOTEL MASAKA UGANDA**

**DURATION: 2016 - 2017**

**DUTIES**

* Delivering outstanding food and beverage service to customers.
* Greeting all guests, using the guests’ name as often as possible.
* Taking orders from guests and offering advice on the menu.
* Giving guests an accurate bill then taking payment from them.
* Keeping the Place of Work and surrounding area clean and organized at all times.
* Escorting customers to their tables.
* preparing and serving food and beverages for consumption on the premises
* taking customers' food and beverage orders
* cleaning and preparing tables for use
* participating in stock takes and assisting in putting away new stock
* providing backup to other cafe employees

**EDUCATIONAL QUALIFICATIONS**

* Uganda Certificate of Education
* Uganda Advanced Certificate of Education

**LANGUAGES**

* English Spoken-Fluent Written-Very good

**PERSONAL VITAE**

DECLARATION

I **VIVIAN** declare that the information presented above is strictly binding on to me.