**SUMAYYA**

Email : **sumayya.380920@2freemail.com**

Objective:

To secure a challenging and professionally rewarding position as per my qualification in food processing industry where I can utilize my creative, conceptual and managerial skills in order to achieve the highest-quality and most effective products for my employer and clients alike, and also attain personal satisfaction and fulfillment in my field and aimed to achieve success and recognition in my chosen discipline.

Professional Summary :

* Quality controller at Seoul Bakery , Sharjah
* Quality Controller at Al Madeena Automatic Bakery, Ajman
* Quality Training under Department of Al Rawabi Dairy Company, Dubai
* Holder of valid **UAE Driving License**

Career Achievements:

* Oversaw all aspects of external and internal operations involving food processing and quality control with the goal of successfully driving customers to the establishments while keeping department costs to the company as low as possible.
* Maintained Highest quality work environment and Well-disciplined systems
* Implementation of quality control systems necessary for food safety

Professional Experience

Quality Controller: - Seoul Bakery ,Sharjah Duration: 2 years 6 months

* To ensure key areas of risks in various food operations for early remedial actions.
* To ensure compliance with the regulations, licensing conditions and codes of practice related to food business.
* Monitoring the health conditions of food handlers and to arrange timely medical examination or suspension of work if necessary.
* Handling complaints/enquiries from customers on food hygiene related matters.
* Ensures qualitative and quantitative process of the product.
* Establishing and monitoring quality policies and related documentation.
* Implementing quality control systems necessary for food safety and there by achieving customer confidence and business target.
* Guides all the team members to ensure the proper implementation of HAACP guidelines, GMP and municipal rules.
* Conducts monthly HACCP meeting with all team members and ensures the system are compiling with HACCP rules and procedure and arranges internal and external auditor to verify the whole HAACP system.
* Responsible for conducting in-house training programs.

Quality Controller:- Al Madeena Automatic Bakery Duration: 2 years

* Ensures qualitative and quantitative process of the product.
* Establishing and monitoring quality policies and related documentation.
* Implementing quality control systems necessary for food safety and there by achieving customer confidence and business target.
* Guides all the team members to ensure the proper implementation of HAACP guidelines, GMP and municipal rules.
* Conducts monthly HACCP meeting with all team members and ensures the system are compiling with HACCP rules and procedure and arranges internal and external auditor to verify the whole HAACP system.
* Responsible for conducting in-house training programs.

Academic Profile  :

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| **Qualifications :** |
| 2007-2009 | MSc. Microbiology | Bharathiar University, Coimbatore, India |
| 2002-2005 | BSc. Microbiology | Bharathiar University, Coimbatore, India  |
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Certifications:

* **Food Safety Management Programs - HACCP**
* **Quality Management system Auditor/Lead auditor Course (ISO 9001:2008**)

PGD Quality Assurance in Microbiology:

* Principles in Quality Assurance
* Quality in Food and Pharmaceuticals
* Total Quality Management

Computer Proficiency:

* Microsoft Windows
* Microsoft DOS
* Microsoft Office
* Internet
* Emails

Skill Set:

* Excellent verbal and written communication skills.
* Technical knowledge relevant to food industry.
* Knowledge of relevant legislation and quality control standards.
* Good organizational skills and a methodical approach to work.
* The ability to prioritize workloads and meet project deadlines.
* Good team working skills.

Personal Details:

Marital Status : Married

Sex  : Female

Date of Birth : 26th April. 1984

Nationality : Indian

Visa Status : Husband Sponsorship

Languages Known : English, Hindi, Arabic (basic) & Malayalam.