

**MARIELLE**

**Email Address:** [marielle.381003@2freemail.com](mailto:marielle.381003@2freemail.com)

**OBJECTIVES:**

To work in an environment that provides opportunities with full determination and dedication to achieve organizational as well as personal goals.

**WORK EXPERIENCE & TRAININGS:**

***Nov. 2014 – Dec. 2014*** Unit 107 Heart of the City Condominium, Sgt. Esguerra Intern/Researcher Cor. Lopez Drive, South Triangle, Quezon City

**Bayan Productions, Inc.**

(Entertainment/Media)

* Helps in organizing, planning and researching everything that will happen during the program such as who’ll be interviewed, the location, etc.
* Responsible in keeping accurate records.
* Collects, verifies and prepares information for TV shoots.

***May 2015 – March 2018*** 962 Aurora Blvd, Project 4, Quezon City, Email Support Representative1109 Metro Manila

**TaskUs, Inc. – UBER**

* Attends to customer inquiries and complaints through email.
* Comprehends and addresses their concerns as quick as possible.

**EDUCATIONAL BACKGROUND:**

**Bachelor of Broadcast in Communication** June 2011 - April 2015

College of Communication

***Polytechnic University of the Philippines***

**PERSONAL DATA:**

**DATE OF BIRTH :** June 22, 1995

**PLACE OF BIRTH :** Quezon City, Manila

**SEX :** Female

**CIVIL STATUS :** Single

**CITIZENSHIP :** Filipino

**WEIGHT :** 112.2 lbs.

**HEIGHT :** 5’0”