**CURRICULUM VITTAE** **IREN**

**Email:** **iren.381053@2freemail.com**

 **POSITION FOR SALES**

**CAREER OBJECTIVE:**

To be able to have an opportunity to practice and conduct my acquired skill and knowledge in a manner compatible with the dignity of my profession, and to be able to meet new challenge that would promote constant learning and professional maturity.

**PROFESSIONAL PROFILE:**

A Reliable, adaptable and loyal person who posses excellent communication and personal skills.

A self motivate person with enormous energy and determination

Attentive and details enthusiasm, strong determination with positive perception.

**EDUCATIONAL QUALIFICATION:**

High School Secondary

**KEY SKILLS AND COMPETENCES**

Can work under pressure and with minimal supervision Fluent written and oral usage of the English and Filipino Language Can easily establish good relationships with all kinds of people. Flexible when it comes to schedule.

Not afraid to try anything new. Fast learner

**WORK EXPERIENCE:**

01 Year Work Experience as a sales Associate in safaricom Kenya

03 Year Work Experience as sales Associate Al fasaliha Mall at Saudi Arabia

**DUTIES AND RESPONSIBILITY:**

Serving customers at the sales counter.

Offering face to face advice to customers on the stores products.

Ensuring that all areas are clean and adhere to the company’s clear floor policy and

Health and Safety requirements.

Making sure that any item which is removed from a display column is replaced immediately after a sale.

Handling customer complaints in a calm manner.

Managing cash and payment systems in accordance with company procedures and policies.

**SKILLS:**

Quick learning and hardworking

Good communication and presentation skill Organized and best structured at work

Easy to get along with Dynamic and patience

**PERSONAL SKILLS:**

Good communication and interpersonal skills Hard worked team member

Have the ability to work for log hours

Have the ability to work under pressure

**PERSONAL DETAILS:**

Nationality : Civil Status : Date Of birth : Visa Status :

**LANGUAGE KNOWN:**

Kenya Single

05-09-1985 Visit visa

English Arabic

**DECLARATION:**

I hereby declare that all the information's furnished above are true and correct to be best my knowledge and belief.

**IREN**