**CURRICULUM VITAE**

**NAME PAUL**

**GENDER MALE**

**NATIONALITY UGANDAN**

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**VISA STATUS Visit visa**

**LANGUAGE: ENGLISH AND LUGANDA**

**ADDRESS: DEIRA DUBAI**

**WAITER**

OBJECTIVE:  
To achieve a challenging and responsible job position with a fast paced organization where my professional experience will have important application deployment of my career opportunity for development of organization.

**EDUCATION BACKGROUND AND CREDENTIALS**

* ADVANCED CERTIFICATE OF EDUCATION, UGANDA
* CERTIFCATE HOTEL MANAGEMENT, UGANDA
* FIRST AID CERTIFCATE, UGANDA

**PERSONAL ATTRIBUTES**

* EXCELLENT CUSTOMER CARE SKILLS
* GOOD COMMUNICATION SKILLS
* ABLE TO WORK IN A TEAM
* CONFIDENT AND HARDWORKING
* ADAPTABLE AND KEEN TO LEARN
* HOSPITALITY EXPERTIS

**Royal Catering Abu Dhabi U.A.E [ June 2016- Nov 2017 ]**

**POSITION: WAITER**

**Duties and Responsibilities:**

* Greeting guests and presents them with the menu.
* Informing guests about the special items for the day and menu changes if any.
* Suggesting food and beverages to the guest and also try to up sell.
* Taking food and beverage orders from the guest to handheld Point of sale (POS) system.
* Obtaining revenues, issuing receipts, accepting payments, returning the change.
* Performing basic cleaning tasks as needed or directed by supervisor.
* filling in for absent staff as needed
* Communicate to the guest and provide assistance with their queries.
* Coordinating with the kitchen staff, bar staff to ensure smooth operation and guest satisfaction.
* Server food and beverage to the guest as per the course of order.
* Observes guests and ensure their satisfaction with the food and service.
* Promptly respond to guest with any additional request.
* maintaining proper dining experience, delivering items, fulfilling customer needs,
* Checking with customers to ensure they enjoy their meals and take action to correct any problems.
* Managing and assisting in all dinning and restaurants services
* Serve food and /or beverages to patrons.
* Prepare checks that itemize and total meals costs and sale taxes.
* Move dishes and glasses from tables or counters and take them for cleaning

**Four Seasons Hotel Abu Dhabi U.A.Es**

**POSTION: KITCHEN HELPER Nov 2015 - June 2016**

**Duties and Responsibilities**

* Prepare and serve drinks and food as ordered by the guests
* Prepare station for readiness for operations
* Serve food and alcoholic beverages
* Set tables and answer questions regarding menu selections
* Check with customers to ensure satisfaction
* Remove dishes and glasses from tables
* Stock service areas as instructed
* Clean tables and counters
  + Monitor and observer customer dining experience
  + Thank customers for their visit and invite again
  + Accept payment and deliver to the cash counter
  + Deliver receipt and change to the guests

**PROTEA HOTEL KAMPALA**

**POSITION: SERVER BANQUET 2012 - 2013**

**Duties and Responsibilities:**

* Set banquet rooms and halls as per instructions of the event manager
* Prepare rooms in terms of adjusting lights and setting appropriate temperature
* Ensure that all decorations have been set in accordance to the instructions
* Greet guests in a cordial manner as they arrive
* Offer welcome drinks and ask guests if they need any additional items
* Set banquet table with dishes
* Carry food trays to the tables
* Ensure that food is replenished in a quick manner
* Deliver beverages as per guests’ instructions
* Clear dishes and flatware once the event has ended
* Clean premises along with stripping table cloths and napkins
* Take down decorations as instructed

**REFERENCES**

**UPON REQUEST**