

PERSONAL INFORMATION



PREFERRED JOB

WORK EXPERIENCE

03/05/2011–Present

EDUCATION AND TRAINING

03/03/2008–03/03/2011

Curriculum vitae

Abdul



[Abdul.381106@2freemail.com](mailto:Abdul.381106@2freemail.com)

supervisor



Production supervisor

Abuljadayel Beverages Inc

Industrial city, Jeddah (India)

www.ab.com.sa

* Set up machines at the beginning of shift to ensure proper working order
* Perform testing procedures to ensure that machines work optimally during the production procedures • Ensure maintaining and cleaning machines before and after each shift
* Feed information akin to speed, shapes and sizes through the machine set up box
* Place parts in semi automated machines
* Calibrate machines at the beginning of each shift
* Recalibrate machines at the end of each shift
* Monitor machines during every procedure to ensure optimum running
* Troubleshoot problems during machine operation
* Ensure that regular and preventative maintenance procedures are carried out
* Perform random tests to ensure accuracy
* Perform safety checks on every machine
* Ensure that machines are producing quality products by managing periodic checks on output
* Ensure stocks of needed materials are ready and available at all times
* Create and maintain activity logs
* Provide relevant information regarding progress to supervisors

Business or sector Manufacturing



Bachelor commerce degree

Osmania University

Osmania University Main Rd, 500007 HyderabadTelangana (India)

www.osmania.ac.in

* Central excise pro &p
* Corporate acct

03/04/2012–03/04/2012

01/02/2013–01/02/2013

05/01/2014–06/01/2014

* Business law
* Auditing
* Cost accounting
* Management accounting

Training in Good manufacturing practices

Abuljadayel Beverages Inc, Jeddah (Saudi Arabia)

* Personal hygiene practices
* Good housekeeping practices
* General Hygiene
* Food hygiene

Cleaning & Sanitation

Abuljadayel Beverages Inc, Jeddah (Saudi Arabia)

* Clean In Place operation (CIP)
* Chlorination & clean out of place
* Master cleaning schedule
* Cleaning verification
* Tunnel pasteurizer (Warmer) cleaning & sanitation
* Filling unit automatic CIP operations

Training in Production Management

Abuljadayel Beverages Inc, Jeddah (Saudi Arabia)

* Production Planning & preparation
* Material requisition to store
* material receiving & inspection
* Production start up & step up procedures
* Manpower management
* issuing of production, expiry date & batch code updating
* Total production counting & reporting
* Documentation & recording
* Verification of total stock with physical verification stock
* Preventive maintenance planning
* Entering report in SAP
* Production yield and machine efficiency calculation



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| --- | --- | --- | --- | --- | --- | --- | --- |
| PERSONAL SKILLS |  |  |  |  |  |  |  |
| Mother tongue(s) | Telugu |  |  |  |  |  |  |
| Other language(s) |  |  |  |  |  |  |  |
| UNDERSTANDING | | SPEAKING | | WRITING | |  |
|  |  |  |  |  |  |  |  |
|  | Listening | Reading | Spoken interaction | Spoken production |  |  |  |
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Curriculum vitae

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| --- | --- | --- | --- |
| English |  |  |  |
| Hindi |  |  |  |
| Arabic |  |  |  |
|  | Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user | | |
|  | Common European Framework of Reference for Languages | |  |
| Communication skills | Good communication skill in English because of trained and worked in multinational machine supply | | |
|  | installation (KRONES, KHS) | | |
|  | Good communication skill because of worked in International location | | |
|  | More than 4 language communication gained because mingling of different work location personals | | |
|  | Confidence in communication due to conducted training as a part of works | | |
| Organisational / managerial skills | Adherence to strict company policies with health and sanitation issues. | | |
|  | Implementing and maintaining Good Manufacturing practices | | |
|  | Handling different level of competency people | | |
|  | Achieving the production target in time | | |
| Job-related skills | ▪ | Good manufacturing practices | |
|  | ▪ Achieve the target goal in time | | |
|  | ▪ | Basic trouble shooting | |
|  | ▪ Work In high pressure atmosphere | | |
|  | ▪ | Manpower management | |
| Digital competence | MS Word | | |
|  | Excel | | |
|  | Power point presentation | | |
|  | SAP | | |
|  | Internet | | |