** CURRICULAR VITAE**

**BIO DATA**

**FIRST NAME** : RECHEAL

**DATE OF BIRTH** : 12/11/1984

**SEX** : FEMALE

**NATIONALITY** : UGANDAN

**MARITAL STATUS** : SINGLE

**VISA STATUS** : VISIT VISA

**EMAIL** : recheal.381163@2freemail.com

**LANGUAGES** : Fluent English and basic Arabic

**POSITION : WAITRESS**

**PERSONAL PROFILE**

Looking forward to actively contribute towards the growth, achievement of goals, targets and objectives of an organization. Where I am able to usefully capitalize my knowledge and competence to gain experience, acquire new skills and to utilize opportunities to advance my career.

**KEY SKILLS AND STRENGTHS**

* Having a friendly & professional manner.
* Customer service and guest expertise
* Administrative experience in different organization.
* Fluent English language both written and spoken.
* Excellent sales and negotiation skills.
* Good communication and ‘people skills' with confidence and motivation
* determination and the drive to work towards targets on a timely schedule

**WORK EXPERIENCE**

**Company; café javas kampala uganda**

 **1 YEAR {2015}**

**Duties: WAITRESS**

* Ensuring food safety and pest control around the store.
* Making sure dining area is clean after use.
* Presenting and promoting new products and special deals.
* Agreeing on payments of orders.
* **A**dvising customers on the menu.
* **R**ecording outside food orders and making sure they are delivered.
* Taking regular customer contacts for follow ups.

 **Company:** **Pizza hut, Qatar Doha**

**Designation:** CASHIER AND WAITRESS , NOV 2015- SEPT 2017

**Duties:**

* Take cash from customers and process transactions accurately & efficiently.
* Ensure individual and store targets are reached or exceeded
* Keeping up-to-date with all current promotions within the store.
* Identifying customers who need assistance.
* Operating the till and ac;
* Accurately counting and reconciling the till float.
* Being alert to thefts and fraudulent bank notes, cheques or credit cards.
* Accurately processing all methods of payment.
* Making sure the store is clean, tidy and safe at all times

**AWARDS AND RECOGNITION;**

1. Best guest expert of the month of July-2017

2. Best well groomed male employee of the year

1. **ACADEMIC QUALIFICATION**

* Certificate in Guest Service Platform
* Certificate in urban planning
* High School and College Certificate

**HOBBIES**

* Making friends
* Innovativeness