**ANDREY**



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***Nationality:*** *Kazakhstan*

.***Age:*** *28*

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| **PERSONAL PROFILE** |

I am a responsible and a strong-willed person with a great interest in professional development, I stand out for management skills, technical knowledge in cars and IT, business and logistics. I am very highly motivated, energetic and always have a positive attitude.I like to learn something new for myself, to develop and to work honestly and fairly.

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| **ACHIEVEMENTS** |

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| * 2013 - present - started to service computers and laptops as a System administrator and working as Self-Employed * 2012-2013 –set up my own business, and worked as an executive director in a store “Gifts and Souvenirs from China” * 2007-2012 - worked in the company for the production of joinery “West-Stolyar” as a production supervisor | |
| **WORK EXPERIENCE** | |
| **2013 – present**  **Position:** self-employed system administrator,  IT support engineer | **Duties:**   * Working with all family of Windows * Windows Server, Microsoft AD, domains * Virtualization via VMware, Hyper-V * Installing, configuring, and maintain desktops, laptops * Configuring WAN, LAN, DNS, DHCP * Backup and restore of data * Installing and supporting telecommunication equipment (routers, switches) * Installation and adjustment of video surveillance * Replacement, assembling, search and purchase of computer components * Remote support |
| **2012 – 2013**  Store “Gifts and Souvenirs from China**”**  **Position:** executive director | **Duties:**   * Searching for employees * Store Advertising * Logistics with China * Tax accounting * Sales * Revision * Work with complaints |
| **2007 – 2012**  Joinery production company “West-Stolyar”  **Position:** production  supervisor | **Duties:**   * Monitoring the production process * Preparation the list of cuts by drawings * Partially managed warehouse * Management of more than 20 carpenters * Responsible for the logistics * Work with the clients * Offering of the product services * Monitoring the performance of woodworking machines |
| **EDUCATION** | |
| **2007 – 2012** | **S. Amanzholov East Kazakhstan State University**  **the degree of Bachelor of** Foreign Language: two foreign languages |
| **CERTIFICATES** | |
| **2018** | System Administrator Courses (Up-Grade education center of Kazakhstan) |
| **SPECIAL SKILLS** | |
| **Language proficiency** | English - fluent  Russian - native |
| **Computer skills** | Microsoft Office, E-mail, Social Media, AutoCAD, Photoshop, CorelDraw |
| **Hobbies** | Power lifting, street workout, snowboarding, cars |
| **Driving license** | Yes, 10 years of experience (valid in UAE) |
| **PERSONAL CHARACTERISTICS** | |
| * Responsible * Honest * Hardworking * Quick-learning * Punctual * Multi-tasking | |