**ANDREY**

***E-mail:*** *andrey.381172@2freemail.com*

***Nationality:*** *Kazakhstan*

.***Age:*** *28*

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| **PERSONAL PROFILE** |

I am a responsible and a strong-willed person with a great interest in professional development, I stand out for management skills, technical knowledge in cars and IT, business and logistics. I am very highly motivated, energetic and always have a positive attitude.I like to learn something new for myself, to develop and to work honestly and fairly.

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| **ACHIEVEMENTS** |

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| * 2013 - present - started to service computers and laptops as a System administrator and working as Self-Employed
* 2012-2013 –set up my own business, and worked as an executive director in a store “Gifts and Souvenirs from China”
* 2007-2012 - worked in the company for the production of joinery “West-Stolyar” as a production supervisor
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| **WORK EXPERIENCE** |
| **2013 – present****Position:** self-employed system administrator, IT support engineer | **Duties:*** Working with all family of Windows
* Windows Server, Microsoft AD, domains
* Virtualization via VMware, Hyper-V
* Installing, configuring, and maintain desktops, laptops
* Configuring WAN, LAN, DNS, DHCP
* Backup and restore of data
* Installing and supporting telecommunication equipment (routers, switches)
* Installation and adjustment of video surveillance
* Replacement, assembling, search and purchase of computer components
* Remote support
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| **2012 – 2013**Store “Gifts and Souvenirs from China**”****Position:** executive director | **Duties:*** Searching for employees
* Store Advertising
* Logistics with China
* Tax accounting
* Sales
* Revision
* Work with complaints
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| **2007 – 2012**Joinery production company “West-Stolyar”**Position:** production supervisor |  **Duties:*** Monitoring the production process
* Preparation the list of cuts by drawings
* Partially managed warehouse
* Management of more than 20 carpenters
* Responsible for the logistics
* Work with the clients
* Offering of the product services
* Monitoring the performance of woodworking machines
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| **EDUCATION** |
| **2007 – 2012** | **S. Amanzholov East Kazakhstan State University****the degree of Bachelor of** Foreign Language: two foreign languages |
| **CERTIFICATES** |
| **2018** | System Administrator Courses (Up-Grade education center of Kazakhstan) |
| **SPECIAL SKILLS** |
| **Language proficiency** | English - fluentRussian - native |
| **Computer skills** | Microsoft Office, E-mail, Social Media, AutoCAD, Photoshop, CorelDraw  |
| **Hobbies** | Power lifting, street workout, snowboarding, cars  |
| **Driving license** | Yes, 10 years of experience (valid in UAE) |
| **PERSONAL CHARACTERISTICS** |
| * Responsible
* Honest
* Hardworking
* Quick-learning
* Punctual
* Multi-tasking
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