**DR. Hiba**

**Hiba.381246@2freemail.com**

**D.D.S**

*Curriculum vitae*

**Personal Info:**

D.O.B: 07/06/1992

Nationality: Sudanese

Marital Status: Single

Address: Dubai, UAE

Under Father Visa

Valid Driving License

**ACADEMIC QUALIFICATION:**

* D.D.S Degree –Doctor of Dental Surgery - Faculty of Dentistry - Ajman University of Science & technology- AUST- 2015 - UAE.
* Maria Al Qubtyia Secondary school (2010)

**License:**

* DHA – Dubai Health Authority License – Eligibility Letter.

**WORK EXPERIENCES:**

**1-Assistance General Dentist – Ajman University September 2017-2018(volunteer work**):

**2-General dentist at Ajman University clinics September 2016-2017(internship)**

**Professional Dental Skills:**

* Delivering high quality dental treatment, composite filling self - cured glass isomer cements Root canal treatment, emergency pain treatment.
* Whitening and bleaching treatment for heavily stained, discolored teeth.
* Cleaning of the heavily deposit calculus and root planning, and finish the termite with prophylaxis polishing past.
* Diagnosing the patients and cases to be referred. (Oral Screening).
* Consultation and offering treatment plan.
* Conservative filling including composite and veneer anterior teeth.
* Fracture tooth Extractions, simple and root extractions and oral surgery impacted wisdom
* Teeth evaluation treatment plan and follow up cases.
* Scaling and root planning by ultrasonic, guide patients and show the brushing techniques and
* Giving Hygiene instruction (OHI).
* Fixed Partial Denture, and Complete Partial Denture and primary
* and secondary as well for Alginate /silicon impression material used for diagnosing and study cast to
* Evaluate and locate the missing teeth edentulous Elderly patient.

**MANAGEMENT & LEADERSHIP SKILLS:**

* Taking the initiative & responding flexibility to change situation.
* Accepting responsibility for mistake & wrong decisions.
* Making logical decision.
* Display high integrity and honesty.
* Solves problems, analyzes issues.
* Collaborates promotes teamwork.
* Communication skills.
* Inspire and motivate.
* Analytical skills.
* Goals setting, and shared vision.
* Listening and negotiating skills

**3- Personal Banking Advisor at Mashreq bank August 2015-2016 (1 year)**

**PARTICIPATIONS:**

Medical conference \ GDP lecture series \ Mohammed bin Rashid Academic medical Center (2018)

Participated in Dental Career day (2015)

**Major Projects:**

•Comparison of Norms for Arab population using Bolton analysis (June 2015)

**LANGUAGES:**

•Arabic (mother tongue)

•English (writing and reading fluently)

**COMPUTER LITERACY**:

I extensively use the computer as a research tool by using the internet and fluent in common use of Microsoft Word, Excel, Power point and Google applications.

**COMPUTER KNOWLADGE :**

Microsoft office (Word, Excel, PowerPoint, Outlook, Publisher)

Well known in using the Internet

**SYSTEM KNOWLADE:**

ORACLE FLEXCUBE

CRM (CUSTOMER RELATIONSHIP MANAGMENT)

POSTILION (TRANSACTION MONITORING)

**STRENGTHS**:

I encourage team work as well working in a pleasant and friendly atmosphere.

As my experience in the medical services and dental private clinic everyone is valued as his own character by listening and working together with the management and the department supervisor towards the goal and vision of the facility.

I’m patient person and I continuously develop myself and transform abstract onto con concrete; capable of working under pressure, calm in crises.

**REFERENCE:**

Will be provided upon request.