

***Maria***

*Abu Dhabi UAE*

***Maria.381305@2freemail.com***

***CAREER OBJECTIVE:*** *Seeking for a position in your outstanding and vibant company that will fully utilize my knowledge and potentials for continuous career development.*

***WORK EXPERIENCE:***

*Department of Social Welfare and Development May 12 - July 15, 2015*

***Enumerator***

*SM Hypermarket Oct. 10 - Jan. 8 2016*

***Cashier***

*Saint Joseph High School of Laoag Inc. Jan. 11 - Apr. 1, 2017*

***Computer Teacher***

*Alorica Inc. May 30 2017 - Jan. 21, 2018*

***Customer Service Representative***

***EDUCATIONAL BACKGROUND:***

*Data Center College of the Philippines 2011 - 2015*

*Saint Nicholas Academy 2006 - 20010*

*Vintar Central Elementary School 2000 - 2006*

***SKILL***

* *Oriented in Microsoft Office applications*
* *Basic Computer Hardware and Software troubleshooting*
* *Customer Service oriented*
* *Excellent teamwork skills and independent working skills*
* *Excellent time management*

***PERSONAL DATA:***

*Date of birth: Nov. 1 1993*

 *Place of birth: Vintar, Ilocos Norte, Philippines*

 *Sex: Female*

 *Civil Status: Single*

 *Citizenship: Filipino*

 *Height: 5’1”*

 *Weight: 48 kg.*

 *Religion: Roman Catholic*