**Curriculum Vitae**

**Name:** Sayed

**Address**:Dubai. Deira

**Email:** **Sayed.381428@2freemail.com**

**Personal Information:**

**Date of birth**:15 Aug. 1980

**Nationality**: Egyptian.

**Visa Status**:Visit Visa

**Marital status**:Married

**Objective:**

Seeking a suitable position in the business field in a well-known institution that measures up my qualifications.

**Education:**

Graduated 2002

Bachelor Degree of Technology Development.

**Courses**:

* Fine tuning
* Perfect pitch
* ICDL

**Work Experience:**

**COMPANY** **: Genena Mall**

**DESIGNATION: Security**

**YEAR** **: 2003 -2006**

**Duties and Responsibilities:**

* Responsible to conduct exterior and interior patrols of the hotel premises on a regular basis each day.
* Fill the security log with the small reports of the areas they have checked.
* Keeping a track of all the cameras installed in the Mall premises and report if there is any suspicion.
* Monitor the alarms and make arrangement for evacuation in case of emergency.
* They should maintain security station with a proper information database and stay connected with the security room so that quick actions can be taken at times of emergency.
* Maintained visible security presence to deter shoplifting and other criminal activity.

**COMPANY** **: JW MArriott**

**DESIGNATION: Security Guard**

**YEAR** **: 2006 – 2017**

**Duties and Responsibilities:**

* Answer alarms and investigate disturbances.
* Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates.
* Write reports of daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences.
* Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security of premises.
* Inspect and adjust security systems, equipment, and machinery to ensure operational use and to detect evidence of tampering.
* They are in responsibility to keep a check on the people present in the hotel and take an action if they are doubtful about someone.
* It is their responsibility to make arrangement for scanning the luggage of the guests entering the hotel so that no hazardous materials enter the hotel.

**Skills:**

* **Languages:**
* **Arabic**: native language
* **English**: Good command of written, spoken, listening.
* **Computer Skills:**
* Microsoft office (Word, Excel, Outlook, PowerPoint).
* Windows and Internet.
* **Personal Skills:**
* Interact with people from all walks of life.
* Ability to handle multiple clients.
* Recognized by ownership for strong interpersonal skills and frequently entrusted to assist top members and guests.
* Capacity to interact with people from various culture backgrounds.
* Hard worker& Can work under stress.
* Excellent team player with excellent communication skills.

**Reference:**

Available upon request.