**RIYAZ**

Damascus Street Road

Near Airport Free zone

Email: [riyaz.381562@2freemail.com](mailto:riyaz.381562@2freemail.com)

**Career Profile**:

Talented **Auto-cad Draftsmen** with 10 years (**6years Gulf &4 years Indian)** working experience in**Architectural** /**Civil/Structural Draughtsman(Construction/Engineering Industry)**for multiple types of commercial projects including hospitality multi-family living institutional office and industrial buildings. Detail-oriented self-starting professional continuously researches and adopts new technologies to improve drafting skills. Comfortable working directly with engineering staff and clients to produce drawings from sketches existing drawings.

**Core strengths:**

* Experienced in preparation of drawings and documents for building permit submission.
* Preparing shop working drawings from Contract Tender Drawings.
* Preparing As Built Drawings
* Knowledge of designing and preparing accurate drawings and specifications for buildings
* Design 2D and 3D illustrations and ensures that they are identical to the sketches provided by the engineering team
* Experienced in installation, operation and maintenance of all type of printers and plotters.
* Highly skilled in Microsoft tools like Excel, PowerPoint, Word and outlook

**Professional Experience:**

**Project:DUBAI HILLS MALL**

company**: INFORMATION TECHNOLOGY ServiceDesign**

DESIGNATION**:Architectural / Civil Auto-CAD Draftsmen**

Period **: Currently working in this company**

**Project Name: DUBAI HILLS MALL**

**Consultant: ARCADIS DESIGN Consultants L.L.C**

**Main contractor: ALEC ENGINEERING & CONTRACTING**

**Subcontractor: INFORMATION TECHNOLOGY Design**

* Making shop drawing as per consultant requirements
* Created schematic design drawings and reviewed shop drawings in construction administration.
* Coordinated revisions through the construction phase of new construction
* Created comprehensive drawing perfectly referring to available notes and sketches.
* Handling the tasks of working with a team of architects
* Maintained and updated structural drawing register for project having details on issued sketches and drawings.
* Ensured correctness of exclusive drawings, sketches and referred documents.
* Prepared drafts for structural design drawings.
* Ensured all drawings comprise of required design details.



Organization:**DRAKE & SCULL CONSTRUCTION COMPANY SAUDI ARABIA**Designation:**Auto-CAD Draftsmen(Architectural & Structural)**

Project:**LAMAR TOWERS JEDDAH K.S.A**

Period **: 11-March-2012 to 12-October 2017**

* Prepared engineering drawings using AutoCAD.
* Reviewed drawings to ensure in compliance with company’s standard drawing procedures.
* Visited construction sites to measure field dimensions.
* Utilized field survey data to produce detailed construction drawings.
* Developed designs forfoundations.
* Executed assigned projects within allotted timelines.
* Reviewed design plan prepared by co-workers to ensure technical accuracy.
* Plan the layout for placing the furniture and decorative items such that it appears well managed and spaced out

Organization: **Paramount Construction Company**Designation: **AutoCAD Draftsmen**

Period**: 2008 to 2011**

* Assigned the tasks of designing a range of projects like universities, resorts and apartments
* Responsible for preparing 3D orientations for initial project proposals
* Plan and design the interiors of the homes, commercial centers, offices, etc., as per the requirements of the client Assigned
* Responsible for reviewing and assessing landscape proposals for final presentation
* Handled the tasks of revising plans as per the instructions of the Design Drafting Manager
* Worked with Civil Engineers for procurement of materials

**Educational Summary**

* Graduation in B.Comfrom Tamil Naidu University in India
* Intermediate From MVJ College In India
* Secondary School from St Hills High School in India

**Computer Skills**

* AutoCAD -2018 and previous versions
* Basics of 3Ds Max, Revit and Adobe Photoshop
* MS Office Packages
* Windows and software installation windows trouble shooting

**Certifications and Affiliations:**

* Certification course in **2years Diploma Architectural Draftsmen** from Indo-British Academy
* Certification course in **Auto-cad** from **Autodesk USA**
* Certification course in **Sketchup** and **V-ray**Plug-in
* Certification course in **M.E.P (Mechanical, Electrical, Plumbing)** from Indo-British Academy
* Certification course in **Photoshop** from SolusInfoTech
* Certification course in **Microsoft Office(**Excel, PowerPoint, Word & outlook**)**
* Certification course in **OSHA** (Occupational Safety & Healthy Administration)

**Areas of Interest:**

* To perform technical Architectural or Structural Drawing in the development and design of plans for alterations and repairs of buildings or Any Other construction Field
* To make effective contribution in the field by using 3D Studio Maximizing and

Auto Cad applications for the growth of the organization

**Personal Details:**

Date Of Birth: - 17th January 1989

Religion - Muslim

Marriage Status - Married

Languages Know: - English, Hindi & Urdu.

Visa Status - **Visit Visa**

I Hereby Confirm That The Above Details Furnished Are True To My Knowledge.