ABUBUCKER

### Post Graduate in MBA Finance and Human Resource

To pursue a challenging career in leading and progressive research organization offering opportunities for utilising my skills towards the growth of the Organization.

 abubacker.381639@2freemail.com 

# EDUCATION

## MBA (Finance and Human Resource)

### Jamal Institute of Management, Trichy

*2015 – 2017*

## Bachelor of Commerce

### TUK Arts College, Karanthai, Thanjavur

*2012 – 2015*

## HSC

### Srinivasa Rao Higher Secondary School, Thuruvaiyaru

*2011 – 2012*

# PERSONAL SKILLS

* Optimistic
* Achievement Drive
* Adaptability
* Team Player
* Creative

# PROFESSIONAL SKILLS

* P.G.D.C.A
* Office Automation
* Tally ERP 9.0
* Type Writing

# ACHIEVEMENTS

Participated in Team Building event in a National level Management Symposium.

Participated in an International Conference on Advanced Management conducted by Jamal Institute of Management, Trichy

**PROJECTS**

A study on Portfolio Optimization of Selected Equity Stocks listed in BSE 100

A Secondary Research on Logistics

**REFERENCE**

Dr. S. RAJAGOPALAN, Assistant Professor Jamal Institute of Management, Trichy -620020

**TRAINING AND WORKSHOPS**

 **LANGUAGES**

**OBT-Pricol Academy Of Excellence, Coimbatore** Undergone a 3 day Out Bound Training Program held at Pricol Academy of Excellence, Coimbatore

**WORKSHOP**

### National Skill Development Corporation Level 4

 Framework

English Tamil Malayalam **ORGANIZER**

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Organized Tiecoons 2K15 & 2K16, A National Level Mega Management Meet.

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Organized HILARIOUS 2K15, A Management Meet

**WORK EXPERIENCE**

Jey Kay Associates,Auditors

Thanjavur,june***2017to***,may***2018***

ROLES AND RESPONSIBILITIES

Prepare a trading account and Prepare profit and loss account.

Prepare balance sheet and Calculating income tax.

Checking the expenses for the proper supporting voucher.

Preparation of monthly purchase and sales statement.

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**PERSONAL PROFILE**

 Nationality - Indian

 Date of Birth - 20-05-1993

 Visa Status - Visit visa

 Visa Expiry - (Valid till – Aug 31)

 Gender - Male.