VADDI

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# Personal Profile

Current Position : Finance Executive

Current Location : Swehan- Al Ain. UAE

Present Working With : Bin Butti Group of companies

Total Experience : 15 Years in Finance and Accounting

Marital Status : Married

Nationality : Indian

# Working Experience

**Current Employer : Bin Butti Group of Companies**

About company : Poultry & Foods

Position : Finance Executive

Period of Service : Oct-2016 to till date

**Assignments**

: Preparation and submission of Monthly Financial reports

: Responsible to prepare Yearly budget and direction to production team to reach budgeted profits

: Responsible for Creditor payments with better financial management

: Responsible for Debtors collection to reduce long outstanding

: Responsible for completion of external audit

: Responsible for completion of Bank reconciliation

: Responsible for completion of Inter Company accounts reconciliation

: Responsible for division Inventory and assets reconciliation

: Responsible to complete VAT compliance

: Responsible to prepare staff Pay Roll through WPS

**Previous Employer : Suguna Foods Limited**

Production : Poultry & Foods

Position : Senior Manager Finance and Accounts

Period of Service : January 2003 To May 2016

**Assignments**

: Develop and implementation of company policies and procedures with emphasis on internal controls

: Responsible for setting of objectives to subordinates in the team and periodical assessment : Validation of Yearly budget

: Planning, coordination and execution for completing Internal and external audit

: Managing accounts payable, accounts receivable

: Costing analysis for business growth

: Analysis on Monthly/Weekly business review

: Responsible for P&L and Balance Sheet submission

# Academic and Technical Skills

: 1St Class commerce Graduate from University of Nagarjuna India

: Management Business Administration- specialization in Dairy Technology from National Institute of Business Management

: Diploma In poultry management

: Best Working knowledge on Oracle 11I version and Oracle R12 Versions.

: Expert in Microsoft Excel MS word, MS PowerPoint

# Career Achievements

: Best Service Award

: Best suggestion award to management

# Known Languages

: Fluent in English, Working knowledge in Arabic, Fluent in Hindi and Fluent in all South Indian Languages