**  
 Bilal**

**Email** : [bilal.381941@2freemail.com](mailto:bilal.381941@2freemail.com)

**OBJECTIVE**

To Be A Part Of A Good And Dynamic Organization To Demonstrate My Confidence And Potentialities And Develop My Skills Through My Best Performance During Job.

**Personal Information**

Date of Birth 24-11-1993

Gender Male

Religion Islam

Nationality Pakistani

Marital Status UN Married

Acadimic Colifiqation

**Degree Uni/Board Division Year**

Matric (Science) Federal Board 2nd 2010

DAE (Civil) Punjab Technical Board 1st 2013

B.Tech (civil) Sarhad University 1st 2017

WORK EXPERIENCE :

* Company Name: **Rehmat Construction Company**
* Project Name : Residentional Flats
* Project Place: DHA Islamabad.
* Project Duration: 3-july-2012 to 02-Jan-2014
* Designation: **Site Supervisor**

Responsibilities:

* Layout
* Supervision
* Supervision of construction according to specification.
* To maintain levels as per executive drawing
* Ensure performance of work in strict according with plans

WORK EXPERIENCE :

* Company Name: **Ms Sultan Muhammad Construction Company**
* Project Name : Motorway Police
* Project Place: Islamabad
* Project Duration: 2-jun-2016 to 10-Dec-2017
* Designation: **Site Supervisor**

Responsibilities:

* Layout
* Monitor the progress of activities against planned schedule.
* Keeping the records of approved and rejected works, labor and equipment used.
* Coordinate with consultant for Proper execution of work.
* Monitor the progress of production of assigned activities.
* Ensure performance of work in strict accordance with plans and specification.
* To Maintain levels as per executive drawing.
* Follow project quality plan in execution of work.
* Follow the performance of work in strict accordance with approved safety plans.

COMPUTER SKILL

* MS Office
* Internet/E-mail
* AutoCAD in Civil Architecture from CTC Institute of Technical College
* Basic Computer Coarse from National Computer & Commercial College

LANGUAGES g

* English
* Urdu

PERSONAL SKILLS

* Integrity Of Purpose Flexible Nature
* Innovative / Creative Excellent Inter-Personal Skills
* Computer Literate Good Sense Of Humor
* Punctual Self-Motivated
* Report Writing Skills Excellent Presentation Skills