**Curriculum Vitae**

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**Umesh**

**Logistic Operation Supervisor**

Dubai, UAE

Email id: [umesh.382044@2freemail.com](mailto:umesh.382044@2freemail.com)

**Objective :**

To work in a responsible and challenging position in a professional organization where I can utilize my professional skills with an overall **experience of 13 years in United Arab Emirates.**

**Summery :**

* 13 Years of Professional Experience in Logistics, Supply Chain, Trading & Shipping Industry (Oil & Gas).
* Dedicated, Reliable Coordinator with professional & academic understanding of Supply chain Logistic Management.
* Manage the complete Logistic operations which include Warehousing, Freight imports and exports, Transportation & distribution activities.
* An ability to identify inefficiencies and then planning & implementing process Improvements, Monitors employees to ensure that the targets are consistently met on time accordingly to industry standards.
* By interacting with customers/ suppliers I am able to do the shipments on top priority to the Customer Service.

**Key Highlights:**

* Logistics & Inventory Control
* ERP Software Knowledge
* Goods clearing formalities, Import & Export Documentation
* International Trade Compliance
* Knowledge on Letter of credit
* Warehousing & Distribution
* Knowledge of Ocean freight
* Goods movement through Free zones
* Customs documentation
* Inventory of goods
* Handling an average of 1500 Metric tons of Break bulk & containerized cargo every month in Jebel Ali and cross trades

**Work Experience :**

**1. Methaq Building Contracting LLC. (Present)**

Job Title: Working as Operation supervisor( from may 2018 to till now)

**2. Offshore Engineering & Marketing Ltd, Jebel Ali Free zone, Dubai, U.A.E**

**(From Nov 2003 to May 2016)**

Job Title: **Working as Logistics Coordinator/ Operations supervisor**

Industry: Quality certified Oil & Gas Field Equipment Suppliers.

**Work Profile :**

* Plan and supervise all shipments
* Supervise back to back sea shipments
* Coordinating export shipments with inspection companies
* Organize shipments with branch offices, suppliers and customers Shipment tracking and
* Updating the customer on timely basis
* Warehouse management skills resulting in accurate inventory level
* Co coordinating with sales department and clients for schedule deliveries and transport arrangements
* Clearing incoming goods from port as well as local suppliers and arrange to store as per the sizes and dimensions
* Supervise overall warehouse, workers, and machineries and daily goods transactions.
* Prepare goods receipt note for incoming materials to the warehouse.
* Prepare inventory report every month to notify critical and shortages of stock.

**Educational-Qualification:**

* 3 years of diploma in Electrical Engineering from Bangalore University Karnataka India in 1994.
* Completed pre university education in Bangalore University India.
* Completed Certified Course in L/C & Import Export MGMT in Zabeel International Dubai.

**Computer Knowledge**:   
  
Windows 10/ 98/2000/XP/Vista/Windows 7, MS Office, Tally, Internet application, software Focus system.

**Material Expedited :**

* For Saipem Spa/Qatar fertilizer company on their (Qafco 5 Project) Urea plant extension & various projects
* For Dodsal on their Ruwais Sulphur plant extension, Ruwais, Abu Dhabi, U.A.E
* For Cairn Energy India Ltd for their various projects
* For Eastern Bechtel on their OGD Phase III expansion.
* For Lamprell for their various projects.
* For Fluor in their LOGCAP IV Afghanistan US defense base camp facility.
* For Cal valley Petroleum for their various projects in Yemen.
* For Occidental of Oman, The Oman Construction company L.L.C
* For Tatweer petroleum, Kingdom of Bahrain
* For Takreer Petroleum, Abu Dhabi, U.A.E
* For Punj Lloyd Abu Dhabi, ADCO Project & Punj Lloyd Oman

**Personal Details :**

Nationality: **Indian**

Current visa status: **Employment Visa**

Marital Status: **Married**  
  
Languages Known: **English, Hindi, Kannada**  
  
License: **Holding valid Indian & U.A.E Driving License**