**DHA PASSED PHARMACY TECHNICIAN**

**VIMAL**

**EMAILID:** **vimal.382579@2freemail.com**

**Career Objective**

A responsible and demanding position in a progressive and reputable firm where I can utilize my knowledge and passion thus making a strong contribution to the organization.

**Academic Credential**

* Post Graduate Diploma in Human Resource Management (2011), Annamalai University, Tamil Nadu.
* Bachelor in Arts with specialization in Public Administration (2009 ), Annamalai University, Tamil Nadu
* Diploma in pharmacy J.S.S college of pharmacy Ooty (2003)
* HSC, from Govt. HSS Kangayam Tamil Nadu, March 2001

# Trainings & Certification

# Certified Human Resource Management Professional (C.H.R.M.P)

Dubai health authority (DHA) Pharmacy Technician Eligibility

**PROFESSIONAL EXPERIENCE**

**Registered Pharmacist: Over all 15 years of experience.**

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| **Name of the organization** | **Year of working** |
| Coonoor Drug Stores Coonoor T.N | April 2003 to Feb 2005 |
| Apollo Pharmacy Coimbatore T.N | Mar 2005 to Dec 2005 |
| Bethel Hospital Pvt. Ltd., Coimbatore | Jan 2006 to June 2007 |
| Hosmat Hospital Pvt. Ltd., Bangalore | Jul 2007 to Sep 2008 |
| BGS Global Hospital Bangalore | Nov 2008 to May 2010 |
| Hosmat Hospital Pvt. Ltd., Bangalore | May 2010 till date |

**TRAINING EXPERIENCE**

 **Training Pharmacist – Govt. Hospital, Coonoor, Tamil Nadu.**

* Dispensing & preparation of drugs to Out patients
* Handled ward dispensing, operation theater products dispensing to Nurses
* Inpatients dispensing through ward Dispensing
* Bulk storage of all hospital items and handling of accounts
* Maintenance of patient details in the hospital pharmacy
* Excellent interpersonal skills, to deal with doctors, patients, and other staff on a daily basis.

**CAREER SUMMARY**

* Being responsible for the accurate dispensing and timely distribution of drugs for inpatients or out patients.
* Develop and promote collaborative and collegial relationships with nurse’s physicians and interdepartmental personnel as they relate to the pharmaceutical care of the patients.
* Have a strong leadership skills to supervise the work and to take charge when problems arise and can handle the stress of any difficult situation.
* Updating the current new arrival procedures in pharmacy of drugs in the market
* Storage of drugs under pharmacopeia’s rules.
* Financial dealing while purchasing & sale of drugs.
* Skilled in handling clerical and administrative tasks possess.
* An excellent interpersonal skills, to deal with doctors, patients, and other staff on a daily basis.
* Sharp analytical skills and can easily reach conclusions based on information presented by patients and doctors, as well as from new research.
* Excellent computer skills and can use software programs to take new orders, find drug information, and manage inventory, among other tasks.
* Expert at learning new technologies.
* To counsel patients on how their prescribed drugs work and what to expect while taking them. Educate the public on how medications help the body.
* Flexible and proactive to meet varied patient needs
* Self-motivated and able to work independently
* Strong time management and organizational skills
* Dedicated to excellence and quality

**PURCHASE MANAGEMENT**

* Ensure competent quality execution of all regular purchasing duties and administrative works.
* Maintain complete updated purchasing records/data and pricing in the system.
* Coordinate with user departments and suppliers in purchasing scope of work for projects assigned.
* Collecting quotations from various vendors and negotiating the prices and other terms &conditions.
* Responsible preparation and execution of purchase order and sending the same to suppliers
* Liaison with finance department for timely payment of bills

**Computer Skills**

Good working knowledge in Word, Excel, Power point, and advanced excel reports

**PERSONAL DETAILS**

Date of Birth : 11-05-1984

Designation : Suitable Post

Gender : Male

Nationality : Indian

Status : Married

Languages : Tamil, English & Kannada.

Strengths :Aptitude, Hard work and commitment to work, focus on

 priorities, understanding technology, adaptability.