

**SARAVANA**

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# Objective

Aiming to work for a dynamic organization that extends opportunities for extensive learning and skill enhancement to all its employees , by fostering a professional environment. I see myself contributing effectively to such an organization’s goals through responsible leadership and by setting high professional standards.

# Academic Qualification

* B.Sc ( Information Technology ) Bharathithasan university Trichy - 2011 passed out
* Higher Secondary Tamilnadu State board - 2006 passed out

# Professional Experience

Company Name : Accenture Solutions Pvt Ltd

Location : Chennai , India

From : December 2011 - September 2017

Designation : Senior Process Associate

# Profile synopsis

* Handling health insurance claims process for one of the leading U.S health insurance company
* Maintain and prepare documents on daily basics.
* Document billing on target based.
* Adjudicating of HCFA & UB Claims and generating the bill payment to appropriate billing provider
* Identification of bill types on the speciality , service provided & procedure codes
* Analyzing the medical services with available procedure codes ( i.e : Office Visits , PT, OT , Surgery , Emergency )
* Handling both paper claims and the electronic claims
* Handling medical claims , Enrolled members , medical billing
* Daily delivery of claims by coordinating with multiple associate
* Assisted quality team in developing and maintain
* Meeting customer SLA ( TAT & Quality )
* Provide monthly training with support analysts to increase knowledge and skills
* Having experience in auditing claims
* KP proficient in Tapestry Core & Tapestry AP Claims & Contracts EPIC 2014
* Allocating work to team and internal QC for the team
* Training the new associate in the process
* Periodically training on new updates
* Daily webex calls with onshore team and client

# Additional Skills

* EMR Applications Hands On – EPIC Tapestry ,
* Facets , Citrix , Ultera
* Computer hardware and networking

# Personal Details

**Date of Birth :** 03-07-1988

**Sex :** Male

**Nationality :** Indian

**Marital Status :** Married

**Languages Known :** English, Tamil

**Visa Status** : Visit Visa

**Valid Driving License** : India

# Declaration

I here by declare that the given above information are true to the best of my knowledge and belief and can be supported with reliable documents when needed.