|  |  |
| --- | --- |
| **MADURHAN**  **E-mail  :** [**madurhan.382688@2freemail.com**](mailto:madurhan.382688@2freemail.com) | Untitled-TrueColor-2 |
| |  |  |  | | --- | --- | --- | | OBJECTIVE | **Main objectives is to give support, dedication and trust to my employer.** |  | | EXPERIANCE | ***INTERNATIONAL TRADING COMPANY****,* ***Thirupur , India***  ***02nd April 2016 to 02nd June 2018***  **AS PRODUCTION MANAGER**   * Monitor the production processes and adjust the schedules as needed * Liaise among different departments to streamline the process for smooth functions * Oversee the production process, drawing up production schedules to meet the shipment on time. * Estimate costs and set the quality standards * Ensure the production cost effective. * Manage human and material resources to meet production targets. * Determine and implement improvements to the production process * Monitor quality standard of the products. * Dealing with Buyers and identify their requirements. * Arrange the production floor according to the production requirement and buyer’s requirement. * Deal with 3rd party inspection officers. | | EXPERIANCE | ***ELEGANT KNITING PVT LTD – Wattala.***  ***From 06th March, 2015 -to 31st March, 2016***  **AS FINISHING IN-CHARGE**   * Overall follow up of finishing * Drive the subordinate to implement the plan * Oversee the production process, drawing up production schedules to meet the shipment on time. * Estimate costs and set the quality standards * Manage human and material resources to meet production targets. * Determine and implement improvements to the production process | | EXPERIANCE | ***BRANDIX CASUALWEAR – Ratmalana.***  ***From 21stT March 2013 to 2015***  **AS FINISHING IN-CHARGE**   * Responsible for the on time delivery * Responsible for the archive Daly production target. * Preparing cut to ship Report. | | EXPERIANCE | ***NISHARA FASHION GARMENTS – Ja –Ela***  ***From 25th November, 2011 to 25th May, 2013***    **FINISH GOOD MANAGER**   * Responsible for the FGW Invoicing. * Preparing monthly sales value Report. * Preparing order full filament Report. * Preparing monthly shipping Report. * Dealing with Buyers and identify their requirements. * Deal with 3rd party inspection | | EXPERIANCE | ***LAUN AL REFF- (SAUDI ARABIA)***  ***25th May, 2010 To October, 2011***    **SALES AND MARKETING EXECUTIVE**   * Customer Handling * Responsible Person pertaining to the Main three customer accounts * Arrange, support, and participate in client calls and help them in identifying the product of their needs. * Maintains relationships with client by providing support, information and guidance; and recommending new opportunities. * Coordinate with other team members to achieve monthly sales target. * Provide customer feedback, requirements and other information to Purchasing department, when required. | | EXPERIENCE | ***SINTESI LIMITED - Ranala***  ***01st March 2007 to 2009***    **RAW MATERIAL AND FINISH GOOD IN CHARGE.**   * Maintaining the GRN Process. * Maintaining the fabric foam and accessories stock. * Maintaining the Glue stock and general stock items. * Maintaining the receiving and issuing process. * Responsible for the system up dating. * 5S Implementation. * Responsible for the FGW Invoicing. * Preparing monthly sales value Report. * Preparing order full filament Report. * Preparing monthly cut to ship Report. | | EXPERIENCE | ***STAR KNITWARE Ltd (MAURITIUS)***  ***Year 2004 /2005***  **PRODUCTION PLANNER**   * Update the production input and output. * Preparing production Work Order. * Preparing monthly production report. | | ***MAS INTIMATES (MAS DESIGN) - Ratmalana ,***  ***From 2005- 2007***  **SAMPLE ROOM PLANNER & STORE IN CHARGE**   * Sample planning. * Preparing monthly sample planning report. * Downtime Report customer wise. * Sample input and output Report customer wise. * Marinating the monthly stock report. * Lean manufacturing team member. * Inventory (Specially WIP) reduction. * Production Transport and material Handling. * Better space utilization. * Lead time Reduction. * Identification of causes of defects and machine problems * Improved production. * Enhanced teamwork and communication. * Enhanced flexibility and visibility. | | PROFESSIONAL  QUALIFICATIONS | * Have completed the diploma in Business Administration – Lanka Institute of Business Management. courses of program me are as follows, * Principle of Management. * Economics. * Marketing Management. * Financial Accounting. * Business Law. * Personality Development. * Business communication. * Quantitative Techniques. * Information communication Technology. * Internship. * Completed the Production Organization & Management courses –Moratuwa University. * Successfully completed the OUTBOUND TRAINING program at Academic of Adventure, Belihu- oya which was sponsored by MAS holding. courses of program me are as follows, * Trust Building Activities * Leadership Development Activities. * Team Building Games. * Problem solving Games. | | LANGUAGE SKILLS | * Fluent in Hindi and Sinhala * Good in English * Manageable in Arabic | | COMPUTER SKILLS | * Have followed one year course in Diploma in computer programming. * Good in MS office | | ACADAMIC  QUALIFICATIONS | **School attends** : **Ananda College Colombo 10.**   * Passed GCE (O/L) IN 1998  Buddhism **D** Science **C** Commerce & Accounts **C** Sinhala **C** Social Studies **D** Mathematics **S** English **S** Music  **S**   * Passed GCE (A/L) IN 2002   Business Studies **B** Economics **C A**ccounting **S** | | PERSONAL DETAILS | * **Name in Full** : Edirisuriya Mohottige Madushan Randitha Bandara Seram * **Date of Birth** : 26th  Jun 1982 * **Age** : 36 Years * **Sex**  : Male * **Nationality**  : Sri Lankan ( Sinhalese ) * **Marital status :** Married | | OTHER QUALIFICATIONS | * Member of commerce society of the school. * Treasurer – LIBM Student Association. * Member of Ananda College under 15 Cricket Team. * Member of Ananda College Rugby Team. * Member of Ananda College Cadetting Team. * Driving and riding License for Classes C, C1. (Sri Lanka & India) * Driving and Riding License for light vehicle.(Saudi Arabia) | | KEY COMPETENCIES | * High level of self-motivation, can work individually as well as a team member. * Flexible and adaptable, no new task is daunting, with the ability to work with diverse tasks, guidelines and expectations. * Well-developed conceptual, analytical, with negotiating skills & an abiding interest in research & learning. * Excellent time management skills enabling me to prioritise a work load efficiently. * Having a personal interest in human behaviour, I believe I understand people and have an empathetic attitude. | |  |  | | |
|  | |

I here declare that the above information is true and correct to the best of my knowledge.