**RESUME **

**SAHUL**

**E-mail:** [**sahul.382761@2freemail.com**](mailto:sahul.382761@2freemail.com)

**OBJECTIVE**

I aspire to a challenging work assignment in a dynamic work environment that utilizes/enhances my inherent strengths and provides opportunities for learning and growth.

**CAREER SUMMARY**

* Worked as a **Financial Accountant** in Lakshmi Metal Industries from 01.06.2011 to 10.07.2012 at Tirunelveli.
* Worked as Sales Promoter in AIRCEL Limited from08.08.2012 to 31.04.2015 at Kodaikanal.
* Worked as **Sales Manager** in IDEA Cellular Service Ltd. from 11.05.2015 to 30.09.2016 at Kodaikanal.

**KEY RESPONSIBILITIES HANDLED**

* Created financial reports and supported all areas of responsibility within a 5 person finance team.
* Formulated, Prepared and issued bills, invoices and account and financial statements.
* Performed Financial calculations such as amount due, Interest Charges, balances, discounts, equity and principal for a company.
* Process journal entries and perform accounting corrections to ensure accurate records.
* Analyzed, examined, and interpreted account records, compiled financial information, and reconciled reports and financial data.
* Created daily invoice report and maintained invoice files.
* Coordinated income requests and assisted filling outgoing orders.
* Coordinating with Freight companies for shipping quotes and arranged for pick-ups
* Verifying accuracy of pricing and matching of purchase orders to bill of lading

**ACADEMY**

* Bachelor of Business Administration (BBA) from **Jamal Mohamed College** at Tiruchirappalli Completed in 2008 to 2011.

**EXTRA QUALIFICATION**

* **DCA - Computer Application ( MS- WORD, Excel, E-Mail, Internet)**

**PERSONELSKILLS**

* Proficient in Microsoft Office Suite (Word, Excel, Outlook, PowerPoint )
* Good Analytical and logical thinking.
* Team Facilitator. Excellent verbal and written communications skills.
* Excellent co-ordination &Communication skills.
* Optimistic.

**PERSONEL PROFILES**

Date of Birth : 14/11/1990

Marital Status : Single

Nationality : Indian

Languages known : English ,Tamil & Hindi

**PASSPORT DETAILS**

Date Of Issue : 27/01/2017

Date Of Expiry : 26/01/20270

**DECLARATION**

The details furnished above are true to the best of my knowledge. If selected, I would prove to be an asset for the organisation.