

**KARTEEK**

E-mail : karteek.382955@2freemail.com

**CAREER OBJECTIVE**



Seeking tough career in a legendary and esteemed organization to utilize my skills and abilities which offers a professional growth while being resourceful and flexible.

**EDUCATIONAL PROFILE**



**Post-Graduation in Medical Biochemistry:**

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| Subjects | : **Medical Anatomy, Medical Physiology, Medical Biochemistry**. |
| College | : Maharajah’s Institute of Medical Sciences, Vizianagaram. |
| University | : Dr.NTR University of Health Sciences, Vijayawada. |
| Percentage : 66.93% |  |
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| **MEDICAL CODING CERTIFICATION** |  |
| Certified Outpatient Coder (**COC**): |  |
| Completed ICD-10 Proficiency exam |  |

**EXPERIENCE**



**TOTAL WORK EXP: 6 Years 7 months (MEDICAL CODING: 5 years 2 months)**

* Worked as an **Auditor** cum **Process trainer** in GeBBS Healthcare Solutions Mumbai, since November 2016 to April 2018.
* Worked as Medical Coding **Quality Analyst** in LogixHealth Solutions Pvt. Ltd., Bangalore, from November 2014 to November 2016.
* Worked as **Medical Coder** in Apex Medserve, Chennai, from January 2013 to September 2014.
* Worked as **Faculty of Medicine** in Great Eastern Medical School (GEMS Medical College), Srikakulam, Andhra Pradesh, from May 2011 to September 2012.

**ROLES & RESPONSIBILITIES**



* Performing coding audit on all diagnoses, procedures, professional & facility services, and supplies with the most accurate and descriptive ICD-10-CM/CPT-4 (E&M level of services) & HCPCS codes for coder quality assessment.
* Performing coding audit on all the chart processing options like Unable to code, Request Management Review, No charge etc..
* Preparing finalized audit report with marked errors and explanations and reviewing (retrospective and/or prospective) the same with respective coders.
* Train the coders in Outpatient procedures, ICD 10 CM, Billing &

HCPCS.

* Giving certification training for COC certification aspirants.
* End to End coding training for new hires which includes ICD 10 CM, CPT-4 & HCPCS.
* Updating data and maintaining status reports of all the work done.
* Preparing process documentations of different clients to help the new coders in correct coding.
* Maintain a working knowledge of Anatomy, Physiology and Pathology, CPT and ICD-10-CM coding principles, and client instructions pertaining to billing and documentation.

**OTHER ROLES & RESPONSIBILITIES HANDLED**



* **DISSECTING TOTAL CADAVER (DEAD BODY) IN ANATOMY DEPARTMENT WHILE PURSUING 1st YEAR POST-GRADUATION IN MEDICAL BIOCHEMISTRY AT MAHARAJAH’S INSTITUTE OF MEDICAL SCIENCES, WHICH HELPED IN GAINING COMPLETE KNOWLEDGE OF ANATOMY**.
* Teaching Medical Biochemistry to MBBS and BDS students and guide them in their practical & record works while working in GEMS medical college.
* Teaching Medical Biochemistry to all other medical based courses l i k e BHMS, BPT, B.Sc. MLT and B.Sc. Nursing.
* Carrying out all the routine laboratory techniques in Biochemistry and checking the results of the tests done by the lab technicians in the hospital lab.
* Worked in Rotary blood bank while pursuing B.Sc. MLT and therefore gained practical knowledge in different laboratory techniques.

**ADDITIONAL INFORMATION**



* Quick learner with zeal to Achieve tasks within time lines
* Enjoy both working independently and as a team player depending upon the requirements of the assignment.
* Have excellent written, oral and interpersonal communication skills
* Prioritization of work requirements and meaningful completion
* Ability to get along very well with colleagues and helping them in times of need

**PERSONAL INFORMATION**



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| Date of birth | : | 8th November, 1985. |
| Hobbies | : | Photography, Watching |
|  |  | movies, listening music. |
| Extracurricular | : | Drawing pencil arts, |
|  |  | dancing. |
| Languages known | : | English, Hindi, Telugu. |
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