**SIVA**

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An enthusiastic **landscaping &irrigation professional** with **ten years of UAE experience** in Projects & Maintenance of commercial, residential building and **four years of Saudi experience** in with **masters in agricultural science** as education background. Proven record during internal and external QHSE audits (LRQA). Well experienced in implementing **ISO 9001, OHSAS 18001, ISO14001** standards.

**CAREER ACHIEVEMENTS & SUMMARY**

* Successfully managed **Business Bay11 towers (around 30 million sq. ft)** with mixed use such as retail, residential, offices including public amenities like park, gym, swimming pool, jacuzzi, kids play areas. **Totally 450 offices, 2,900 apartments, 190 retail outlets**.
* Credited for managing **team of around 200** including service providers without any accidents.
* Pivotal in reviewing and submitting all reports in Oracle worth of **AED. 5.5 million per annum (including cleaning and associated services)** for payment from client.
* Instrumental in closing minor non-conformity from internal and external QHSE audits.
* Arbitrated successfully among service providers, in-house team, client and tenants without escalating to senior management.
* Reported around **2,000 incidents** to the management with preventive and corrective actions to avoid SLA/KPI penalties.
* Well versed **360 degrees of QHSE** such as risk assessments, legal requirements, HSE objectives, training, planning, implementation, Operational control, emergency management, quality management system.
* Expertise in creating and updating asset register and aspect register.
* **Significantly improved** the landscaping view of Business Bay Executive 11 Tower & district gardening areas by planting appropriate ground covers replacing lawns.
* Effectively &efficiently managed**critical situations** such as sand storm, heavy rain, third party and damage.
* Handled timely during breakdown of **irrigation system (line damage)** by replacing the line immediately to maintain water supply @ 11 executive towers

**AREA OF EXPERTISE**

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| **Projects*** Project planning
* Excavation & Field preparation
* Material & Manpower Planning and budgeting
* Soil back filling
* Installation of irrigation System
* Manuring, Levelling,Watering
* Inspection & handover
* Snagging & de-snagging as per client report
* **Hard Landscaping-Interlock /Paver, Pebbles stonesand Kerbstone Planning and Execution**
 | **Maintenance*** Snagging & de-snagging
* DLP management
* Technical Scope of work preparation
* Annual planner schedule
* Integrated pest management
* Irrigation system maintenance
* Fertilizer & foliage applications
* Herbicide, fungicide & pesticide
* Seasonal flowers planting & maintenance
* Lawn management (renovation also)
* Ground cover maintenance
* Indoor & Aquatic plants
* Palm tree maintenance & pollination
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**EMPLOYMENT SUMMARY**

* 2008 Sep – till date, as **Sr. Landscaping Engineer**, *Idama Facilities Management Solutions (Dubai Properties Group)*. Joined as Executive and then promoted.
* 2003 Oct – 2007 Jun, as**Liaison Officer**, *H& A.M. AL Marzouk AL Sinan. Co*, Dammam, KSA.
* 2001 Jan – 2003 Sep, as **Product Development Assistant**, *Aventis crop science India Ltd*, Coimbatore

**PROJECTS HANDLED**

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| --- | --- |
| **Soft/hard landscaping & irrigation Projects*** Rastanurah Admin Office, KSA
* Rastanurah Refinery, KSA
* Rastanurah Community
* Safa STP, KSA
* Radhwaa, KSA
* Qatip community, KSA
 | **Maintenance Projects*** Business Bay – 11 executive towers – 150,000 sq. Ft
* Dubai properties sales center – 65,000 sq. Ft
* Business bay district – 30 km
* Bay square – 2 km
* Dubai Wharf – 2 km
* JBR & The Walk – 8 km
* Dubai healthcare city – 150,000 sq. Ft
* Vision Tower, Dubai – 38,000 sq. ft
* Kids park, Business bay – 4 km
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**JOB DESCRIPTION as LANDSCAPING & IRRIGATION PROFESSIONAL**

**Project Management**

* Planning project schedule and getting client’s approval.
* Coordinating with suppliers and service providers for materials and manpower.
* Organizing manpower as per agreed contract to execute the project as per deadline.
* Reporting management and client regarding progress of project on weekly basis.
* Monitoring the planned versus actual budget of the project, controlling it as per planned, reporting to management if it varies.
* Managing all suppliers and service provider by inspecting their services like irrigation system (drip system, spray bodies, spray nozzles, rotors, impacts, valves, solenoid valves, accessories,
* Controllers, central controls, pump stations/rooms) installation, testing & commissioning and all landscaping tasks.
* Submitting reports to clients for payment approval.
* Preparing incident report with investigation for near miss, incidents and accidents.
* Choose the best suitable palms, trees, shrubs, hedges, ground covers, lawn grass, flowers,

etc. based on the location, climatic condition & budget

* Prepare the planting soil mix as per the soil condition & water quality
* Designing the indoor plants for commercial , retail ,residential buildings, hotels, hospitals, Recreation Park etc. as per the light availability, location & client requirements and budget
* Date palm planter box crack found and suggested to client for reconstruction of planter box with used steel structures and concrete and executed in BBET

**Operations & Maintenance Management**

* Monitoring of planned versus actuals tasks
* Verifying the stock of fertilizers, manures, all chemicals, machineries, tools, as per requirements
* All errand and miscellaneous task related to operations
* Carry out routine work check to ensure that quality of services meets the service level agreements and excels key performance indicators
* Ensure proactive filing/ housekeeping is done and all records are in order
* Coordinate **for Variable Works** to ensure planning and closure of all service requests starting from client requirements, quote submission, work execution
* Managing the team of executives and supplier staff to ensure that work is carried out in accordance with QHSE standards and work plan/ schedule.
* Continuously check work to ensure quality of work.
* Ensure that workers abide 100% compliance in grooming, appearance, and uniform of staff and ensure no complaints from technician/helper on PPE's and during monthly quality inspection/audit.
* Support in the management of timely implementation Facility Service schedules as per SLAs, client expectation.
* Reviewing workload on monthly basis and adjusting manpower accordingly.
* Evaluating service provider before awarding the contract and evaluating their performance during their contract.
* Receiving all requests through **MAXIMO** and to close it as per SLA/KPI with customer satisfaction rating.
* Reporting to client for Lawn damaged by events managements , public and submitted for quote and replanted lawns immediately

**Client Relationship Management**

* Understanding client requirements and adapting to them as per contract.
* Providing their feedback to senior management
* Actively Support the management of customer complaints and ensure complaints are timely appropriately managed and closed within the SLAs to ensure maximum client satisfaction.

**EDUCATION**

* 1998 – 2000, M.Sc. (Agricultural Entomology), Annamalai University, India, Passed in first class (OGP# 8.75/10)
* 1994 – 1998, B.Sc. (Agriculture Science), Annamalai University, India, Passed in first class (OGPA# 7.99/10)

**PERSONAL DOSSIER**

Date of birth : 07-May-1977

Nationality : Indian

Driving license : LMV – Four Wheel – UAE

Language : English, Hindi, Tamil, Arabic (Spoken)