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| **PERSONAL DETAILS** |

**NAME** : **Shawn**

**NATIONALITY : South African**

**PLACE OF BIRTH : Durban**

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| EDUCATION |

**TERTIARY : SAMTRAC**-**Safety Management Training -NOSA-National Occupational Safety Association - Durban (South Africa)**

**: Applying safety, health and environment principles & procedures – NOSA, Durban- South Africa**

**:** **Scaffold Inspector – The Training Academy – Durban, South Africa**

**: Fall Protection – MBA (Master Builders Association) Durban, South Africa**

**: Accident & Incident Investigation - MBA (Master Builders Association) Durban, South Africa**

**: Working at Heights – Indaba Training – Durban, South Africa**

**: Hazard Identification Risk Assessment- MBA (Master Builders Association) Durban, South Africa**

: **SACPCMP -The South African Council for Project and Construction Management Professions**

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| **EMPLOYMENT & EXPERIENCE HISTORY** |

**2015 – Present: Bloc Contractors**

**Safety Manager for Durban – Cape Town – Johannesburg - Zambia**

* **Lead all safety and health compliance functions of the firm**
* **Ensuring an average external audit rating of 98% over my tenure which was a 5% increase from previous period.**
* **Risk Assessments / Method Statements / Safe Work Procedures**
* **Managed site compliance with OHSA and Regulations.**
* **Lead employees in the implementation & maintaining of the safety management.**
* **Managed employees on the maintenance of the Health & Safety files and the Importance of all relevant Documentation.**
* **Managed all site and Project Safety requirements.**
* **Draw up procedures and company polices and SHE Plans.**
* **Lead training for all employees on all projects.**
* **Managed all procurement resources for safety on all projects.**

**2010 – 2015: Aqua Transport and Plant Hire**

**Safety Officer for Kzn – Eastern Cape – Western Cape - Gauteng province**

* **Maintain all safety aspects on site.**
* **Monitor site compliance with OHSA and Regulations.**
* **Risk Assessments / Method Statements**
* **Mentoring staff in the implementation & maintaining of the safety management**
* **Mentoring staff on the maintenance of the Health & Safety files and the Importance of all relevant Documentation.**
* **Led monthly audits with staff & mentoring them on their shortcomings.**
* **Led monthly safety meetings.**
* **Led monthly site inspection Audits.**
* **Managed weekly toolbox talks on SHE with all staff.**
* **Obtain client approval for SHE plan**
* **Consult with the Site Agent for the Implementation of the SHE system & for approved SHE plan.**
* **Ensure documentation is kept up to date**
* **Led out site audits monthly or on Instruction from the SHE Manager or Site Agent.**
* **Managed the Site Agent in ensuring full Compliance by subcontractors.**
* **Led the required induction training for site personnel.**
* **Monitor and manage all other legal Requirements for site.**
* **Advise the Site Agent on compliance with the Environmental Management Plan.**
* **Monitor the relevant protection of Vegetation.**
* **Monitor & prevent site pollution.**

**Computer Skills**

**(MS Office) Excel, Power Point, Word & Internet Explorer**