**Zainul**

[Zainul.383536@2freemail.com](mailto:Zainul.383536@2freemail.com)

**CHARTERED ACCOUNTANT / FINANCIAL MANAGEMENT / AUDIT / TAXATION / CONSULTING**

**Executive Synopsis:**

* A qualified professional Chartered Accountant with 5+ years of experience in conducting various types of audits including Tax Audit, Statutory Audit, Internal Audit and SOX Audit having worked with Ernst & Young (EY), India, one of the ‘Big Four’ international professional services network providing assurance (including financial audit), tax, consulting and advisory services.
* Proficient with Full Sets of Accounts and Finalization of Accounts with in-depth knowledge of the latest IFRS and FRS to ensure the financial documentation as per the internationally accepted norms having handled client portfolio ranging from Robotics & Heavy Electrical Equipment Manufacturers (ABB, Listed on NSE & BSE), Automobile & Aero Equipment Manufacturers, Pharmaceutical Companies and Information Technology companies.
* Detail oriented, having strong analytical skills to apply to read the organizational financial information for effective conduct of audit.
* In-depth knowledge of accounting software operations including ERP applications and ensure compliance with Sarbane Oxley requirements to effectively mitigate the risk factors.
* A meticulous professional, consistently exhibiting sound judgment while scrutinizing complex financial documents and deadline driven with extensive experience working on complex and high-risk audits.
* Results-oriented leader focused on steering cross-functional teams to efficiently manage the processes and ensure smooth conduct of audits adhering to the internationally accepted standards and protocols.

**Career Objective:** Targeting a senior managerial role in accounts management to apply competencies in auditing, taxation, accounting and financial management, improve internal controls, contribute to company profits and maximize shareholders’ wealth with preference to organizations based in Gulf countries.

**SKILLS**

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| --- | --- | --- |
| Financial Reporting | Statutory Audit | Cash flow/ Fund flow statements |
| Internal Control Audit | ERP Software (SAP & Tally) | Analytical Skills |
| SOX Compliance | Scrutiny of Financial Documents | MS Office (including Advanced Excel) |
| Finalization of Accounts | Leadership & Teamwork | High Risk Project Management |
| Man Management | Tax Audit | Critical Thinking |

**PROFESSIONAL WORK EXPERIENCE**

**Senior Audit Executive& 3 Years of Articleship, March 2013 to June 2018**

S.R. Batliboi& Associates LLP (Member of Ernst & Young) – Bangalore, INDIA

**Significant Achievements:**

* After completion of Articleship in March 2016, I was promoted as ‘Client Support Specialist (CSS)’ wherein I worked till January 2018, after which I was further promoted as Audit Executive (Senior).
* During the 3rd year of my articleship, initiated to shoulder the responsibilities of working independently as an Audit Executive.
* Gained expertise in performing different types of audits including statutory audit, tax audit, SOX audit and limited reviews.
* Strategically identified and highlighted key improvements areas to the management involving Inventories, Fixed assets and Payroll management & execution.
* Managed to successfully and timely complete the audit of large listed entities inculcating perfect coordination with the team of 25 +members.
* Independently handled and executed the audit processes for medium and small sized client companies.
* Involved in analysis of critical areas including revenue recognition on construction contracts, trade receivables, provisions for warranties and cost to complete.
* Acted as primary point of contact between management (project managers & controllers) and senior audit managers, for high level discussion on key and high risk projects.
* Made observations on the processes to highlight areas of improvement that was highly appreciated by the management and the suggested corrective measures were implemented with immediate effect.
* Provided guidance and training to the senior members for appropriate usage of SAP software in the execution of the processes for efficient conduct of audits.

**Key Responsibilities:**

* Analyse the operational processes to determine to scope for audit and perform preliminary engagement planning procedures as a part of the pre-audit activity.
* Prepare the audit strategies memorandum, outlining the planned responses to risks and accountings issues of the client adhering to the established protocols.
* Actively coordinate with the client finance, taxation, payroll and marketing departments acting as a primary point of contact on behalf of the audit team during engagements.
* Identify risks and the management processes devised during engagements to handle the risks to report the same directly to the senior audit managers.
* Lead, mentor and guide through implementation of training and coaching programs with the aim to enable the junior staff members execute and implement the audit processes as per the policies and protocols of the firm.
* Generate the summary review of the memorandum of agreement and facilitate the wrap-up procedures of the engagement adhering to the terms and conditions agreed upon.
* Identify potential for execution of tax savings for the client, potential fraud risk areas to the management on revenue recognition and highlighted deficiencies & lapses in internal controls.
* Design the draft for audit report and manage all the other related official communications to those charged with governance in accordance with the policies of the firm.

**EDUCATION**

**Chartered Accountant - Financial Reporting, Auditing & Assurance &Indian Taxation, Institute of Chartered Accountants of India – New Delhi, 2017**

* *Gained significant knowledge in Corporate Law, Financial Management & Cost/ Management Accounting.*
* *Secured distinction (60+ marks) in Financial Management, Cost/Management Accounting &Indirect Taxation.*

**B Com - Financial Accounting, Jain University – Bangalore, 2014**

* *Exposed to other subjects including Marketing, Human Resource Management and Cost Accounting.*
* *Passed with 'Distinction' (80%).*

**PERSONAL DETAILS**

Nationality: Indian

Date of Birth: 29th March, 1993

Language Proficiency: English, Hindi, Urdu &Kannada

Visa Status: Visit Visa