|  |  |  |
| --- | --- | --- |
|  | **CURRICULUMVITAE C:\Users\PC\Downloads\18.jpg** **ERIC** **Eric.383598@2freemail.com****Security Guard****OBJECTIVE** I am an energetic, hardworking security officer who has a proven track record of safeguarding Client’s property and assets against acts of theft, fire, flood and vandalism and able touphold good order on sites whilst working within a company’s procedural guidelines.Ensuring a high quality of service is consistently maintained with optimum efficiency. Currently looking for an appropriate opportunity with a reputable employer who rewards hard work and appreciates ability and loyalty.**CAREER HISTORY** **Company: DAK SECURITY CAMEROON**1. **I had one month training on the following**
* **Customer service**
* **Security patrol**
* **Security check( ID CARD, BADGES)**
* **Firefighting skills**
* **Surveying skills**
* **Seminars on alarms and fire extinguisher**
* **First Aid and medical attention/mob action**
* **Safety at construction and industrial sites**
* **Basic safety defense techniques and those under your care.**

**SECURITY GUARD JUNE 2010-SEPTEMBER 2013**Responsible for being the main point of contact in the event of any emergency or security incidents that occur on site. Working as part of a team through a day and night shift combination.**Duties*** Pro-actively ensuring the protection of merchandise, property and assets.
* Creating a safe and comfortable working environment for employees and customers.
* Patrolling the shopping area for periods of time.
* Directing emergency vehicles and other traffic if a major incident occurs.
* Accurately reporting all incidents to senior managers.
* Conducting searches of personnel, vehicles and bags etc.
* Producing written reports.
* Monitoring and operating CCTV cameras and other recording systems.
* Making sure that no unauthorized personnel enter restricted areas.
* Controlling the entry and exit of vehicles.
* Issuing warnings to owners of illegally parked vehicles.
 |  |
|  | 1 |  |  |

|  |  |
| --- | --- |
|  | **PROFESSIONAL EXPERIENCE** Competencies:* Good observation skills.
* Good in drafting an incident report.
* Follow Company procedures in handling reports and follow up complains.
* Efficient to relay and contact the police in emergency situations.
* Aware of health and safety issues.
* Computer literate, able to use MS Office and also visitor management systems.
* Experience of monitoring and controlling security equipment.
* Excellent time-management skills.
* Ability to communicate effectively at all levels.

Personal:* Smart, well groomed and confident.
* Having a professional attitude.
* Possessing a friendly, approachable personality.
* Smart and presentable appearance.

**KEY COMPETENCIES AND SKILLS** * Demonstrated ability to assess situations and respond appropriately
* Vigilant and keen observer
* Ability to carry out instructions effectively
* Committed to respond quickly in urgent situations
* Outstanding communication skills
* Knowledge of supervisory concepts
* Proven ability to work independently
* Extremely capable of monitoring premises through advanced security cameras

**ACADEMIC QUALIFICATION** **BACHELOR OF LAW AND ORDER*** **HIGH SCHOOL CERTIFICATE**
* **SECONDARY SCHOOL CERTIFICATE**
* **DAK SECURITY EMLOYMENT CERTIFICATE**
 |