**E-mail:** [**ihilam.383636@2freemail.com**](mailto:ihilam.383636@2freemail.com)

**IHILAM**

**Summary**

Pharmacy graduate with hands on experience of over 10 years across a range of functions including dispensing, purchase, storage and inventory management and regulatory functions in support of Pharmacy operations both in private and government sector.Experienced in achieving goals in the attainment of sales, cost, customer service and organizational objectives andeasily adaptable to new environment and zeal to work in a place where there is room for creativity and professional satisfaction.

**Professional Accomplishment MOH License**

**Competencies include**

* Verified accuracy and completeness of information on prescription and refill requests
* Checking of patient medication caskets prior to delivery to patient care areas to ascertain that the correct drug, dosage form, schedule and strength is being dispensed
* Reviewed and monitored drug therapy that required dosing adjustments as authorized by the Physician.
* Maintained liaison relationships with medical and nursing staff; provide timely information pertaining to pharmaceutical supplies, drug usage and compatibility, MOH Regulations regarding drug controls
* Managed and maintained proper drug inventory levels by rotating the stocks and ordering necessary medications and supplies and verifying deliveries against requirement orders
* Forecasting monthly requirements and procurement of stocks from central medical store
* Maintained updated records such as pharmacy files, patient profiles, and inventories
* Registering of issued medicines in the daily and monthly register
* Managed control drugs, storage of medications, documentation and record keeping.
* Followed federal recordkeeping guidelines for controlled substances and immediately complied with prescription drug recalls
* Maintained pharmacy and general safety procedures and standards
* Prepared monthly reports as per the guidelines of the Federal Ministry and Department.
* Verified patient data and billing information and preparing claims for insurance
* Provided critical information and advice to customers regarding possible drug interactions, side effects, dosage and proper medication storage
* Constantly met sales targets and utilized effective sales techniques which resulted in additional revenue and increased the sales by 50% per year on average
* Maintained proper storage and security conditions for all drugs
* Oversaw training and daily performance of the Technicians and give appropriate instructions
* Wrote professional business correspondence
* Monitored customer preferences to determine the focus of sales efforts
* Appropriately resolved customer issues
* Determined merchandise price schedules and discount rates

**Work history**

1. **Pharmacist Practitioner Elderly Home Care Unit, Social Services Dept.**

**Dec 2013 -- Aug 2017 Khorfakkan, Sharjah**

1. **Pharmacist In-charge Al Dhaid Pharmacy, Al Dhaid, Sharjah**

**Sep 2006 – Nov 2013**

**Education**

B Pharm KM College of Pharmacy, Madurai, India 1996

CLASS XII (C.B.S.E) New Indian Model School, Dubai 1992

SSLC New Indian Model School, Dubai 1990

**Languages**

English, Hindi, Malayalam, Tamil and Arabic

**Technical Skills**

Valid UAE Driving License

**Personal details**

Age/D.O. B **-** 44/26.11.1973

Sex **-** Male

Nationality **-** Indian

Religion **-** Islam

Marital status **-** Married with 3 children

I do hereby declare that the above information's are true and correct to the best of my knowledge and belief.