## بشرى.pngBushra

Email Address: bushra.383711@2freemail.com

## PERSONAL PROFILE

Date of Birth : Nov 1973

Marital Status : single

Nationality : Syrian

Visa status : Family visa

**UAE driving license**

**PROFESSIONAL SUMMARY AND OBJECTIVES**

*Patient service-oriented pharmacist with a Pharmacy degree and 15 years of experience.*

*Seeking a challenging career offering opportunities to grow in pharmaceutical industries or insurance claim management.*

**LICENSE**

**DHA License:** Dubai Health Authority License for Pharmacy

**MOH License:** Ministry of Health, Pharmacist Evaluation Certificate

**EDUCATION**

* B.SC of Pharmaceutical sciences from the University of Damascus, majoring in pharmaceutical industries.(2001)

## EXPERIENCE

Over 15 years of experience in multiple pharmaceutical fields

* **In UAE:**Armada Surgical Centeras apharmacist and head of store and stoke department (2/8/ 2015-30/4/2017)responsible of:
* Maintaining drug inventory levels by ordering necessary medications and supplies, and verifying deliveries against purchase orders.
* Supervising and recording the movement of medication and instruments in and out the main store.
* Completing the claim process for medication with all insurance companies.
* Monitoring and recording the expiry date of medication and keep them up to date.
* Keeping medication in its proper environment according to the suitable temperature and humidity.
* Dealing with different types of medicine.
* Monitoring the drugs flow to the OR and Anesthesia.
* Directing, staffing, training, and performance evaluations for pharmacy technicians and ensure high level of customer service and safety are maintained at all times.
* Developing a workflow and procedures to maximize productivity and reduce errors.
* **Pharmacy Owner and Manager-Boushra Pharmacy-Syria** (23/04/2002- 14/02/2015) responsible of:
* Dealing with different types of medicine.
* Maintaining drug inventory levels by ordering necessary medications and supplies, and verifying deliveries against purchase orders.
* Communicating directly with doctors' offices via telephone, fax and email.
* Mixing various pharmaceuticalpreparations according to written prescription.
* Directing, staffing, training, and performance evaluations for pharmacy technicians and ensure high level of customer service and safety are maintained at all times.
* Developing a workflow and procedures to maximize productivity and reduce errors.
* Providing emergency first aid, blood pressure measurement and injections.
* **Claim processing coordinator-Globemed Health Insurance –Syria**(02/01/2006-01/04/2007)
* Receiving new prescriptions via phone and interpreting written prescriptions from prescribers;
* Transferring prescriptions to and from other pharmacies;
* Processing insurance claims and determining plan eligibility for patients;
* Dispensing medications;
* counseling patients on proper medication use;
* Providing retail and pharmacy customer service.
* **Pharmasyr pharmaceutical company Damascus-Syria**(1/02/2000-15/02/2002) as part time job:
* Research drug compound
* Test medications for efficiency and safety
* Monitor the production process for accurate production
* Participate in marketing and promoting new drugs
* Analyze data and draft reports on findings for scientists and general public

## LANGUAGES

## Arabic: as native language.

* English: Very good.

## SKILLS

* Strong background in biology, chemistry, and biomedical sciences
* Familiarity with pharmacy law and ethics
* Ability to calculate ingredients for right dosages
* Strong negotiation skills
* Understanding of the production, marketing, and promotional activities of new drugs
* Strong communication, interpersonal, and organizational skillsDrug distribution professional

## Expert understanding of Medicare and Medicaid

## Extensive medical terminology knowledge

## Very good in Word, PowerPoint, and Excel.

* Familiarity with accounting systems used pharmacies.

## STRENGTHS

* Detail-oriented and very well organized
* Hard working, self-confident and positive attitude.
* Optimistic, ambitious, team player, good listener and enjoy interacting with people of all levels and various culture.

**INTERESTS**

 Reading, Traveling.

**REFERENCES**

To be provided upon request.