**CURRICULUM VITAE**



**ANAND**

|  |  |
| --- | --- |
|  |  |

**Email :** [**anand.384077@2freemail.com**](mailto:anand.384077@2freemail.com)

**DESIGNATION**

Mechanical Engineer – Bachelor of Engineering (2011 – 2015)

**OBJECTIVE**

Seeking the role of Mechanical Engineer where I would be given an opportunity to utilize the professional skills, sense of responsibility and efficiency to help the organization grow.

**WORK EXPERIENCE**

1. Company Name : Kingston (Nalpat Diesels)

Duration : October 2016 – April 2017

Position held : Engineering Coordinator

Scope of work :

* Assembling engines for generator sets.
* Inspecting the engine components for defects prior to assembling.
* Managing the workshop supervisor and the workers under the supervisor.
* Maintaining the workshop log book to record the details of the work carried out every day.
* Interacted directly with customers to ensure client requirements had been met.
* Provided technical expertise as per the customer’s requirement and satisfaction.
* Assisting the Senior Engineer in issuing NOC for the assembled engine.
* Supervise the storekeeper to maintain the inventories as per the company norms (eg.FIFO).
* Assisting the logistics manager to reorder inventories.
* Periodically visit the clients and prepare the feedbacks to the senior manager.
* Attending the weekly meeting with the management and monthly with the head of the dept.
* Assisting the HSE officer to confirm whether the requirements are met.
* Preparing a monthly report stating all the process of work done in the engine assembling unit, cement mixer machine maintenance workshop and presenting suggestions in the report.

2.

Company Name : Vasulal Dyeing

Duration : September 2015 – April 2016

Position held : Processing center manager trainee

Scope of work :

* Managing the processing center for cotton thread colour dyeing.
* Calculate the amount of yarn in weight to the corresponding colour in the process of dyeing.
* Assisting the Senior Manager in drafting letters and notices.
* Maintaining the attendance register of the employees.
* Handling the petty cash for the day to day requirements of the dyeing center.
* Attending the monthly meeting with the management.

**ACADEMIC PROFILE**

|  |  |  |
| --- | --- | --- |
| **Qualification Obtained** | **Name of Institution** |  |
|  |  |  |
| Pre – University | Gulf Model School, Dubai, UAE |  |
|  |  |  |
| B.E (Bachelor of Engineering) in Mechanical | Rajiv Gandhi Institute of Technology |  |
| (Visvesvaraya Technological University), |  |
| Engineering, 2011 - 2015 |  |
| Bangalore, India. |  |
|  |  |
|  |  |  |

**ADDITIONAL QUALIFICATION**

1. **International Well Control Forum Certification :**

**** IWCF Level 1 :

Well Control awareness course about drilling history operations and well control. **** IWCF Level 2 :

Training designed to give potential well control candidates an understanding of the equipment, principles and procedures associated with rotary drilling well control.

1. **AutoCAD – 2D**

**PERSONAL SKILLS**

* Good communication skills and a good team player
* Willingness to learn and a quick learner.
* Positive attitude and hard work.
* Highly responsible & trustworthy.

**PERSONAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| Age | : | 26 years |
| Nationality | : | Indian |
| Languages Known | : | English, Hindi, Malayalam, Tamil |
| Indian Driving License : | | Valid license for light vehicles |
| Marital Status | : | Single |
| Visa status | : | On Visit Visa |
| Availability to join | : | Immediately (No notice period required) |
| Place of issue | : | Dubai |
| Preferable location | : | UAE |