** Rajendra**

**Store Manager** [rajendra.384552@2freemail.com](mailto:rajendra.384552@2freemail.com)

**CAREER GOAL**

To work in creative and challenging environment where I will be a valuable team member Contributing quality ideas and work for an organization where I could constantly learn and successfully deliver solutions to problems.

**Professional Summary**

* Optimize route structure efficiencies to ensure meeting of delivery deadlines.
* Implement company programs to guarantee Company success.
* Determine possible cost savings and review improvement operational activities.
* Plan and handle business unit and department practices to align programs with company business goals.
* Prepare, communicate and coach client groups on organizational policy changes.
* Design and implement common distribution process across markets and distribute Standard Fireworks & Stationary to regional network.
* Strategize to improve recruitment and retention.
* Handle distribution with client’s circulation departments and maximize growth and service.
* Review, audit and approve payroll, expenses and draft budgets.
* Monitor distribution and regional employees.
* Analyze service levels and operational activities to determine trends and problems.
* Use problem solving methodologies to determine financial and operational business initiative impact.
* Coach, offer feedback and develop effective regional teams.
* Ensure service improvement, efficiencies gaining and capacity increase with reduced cost.
* Coach Distribution Center Managers on their jobs and ensure following of company policies.

**WORK EXPERIENCE**

**Store Manager – Devi Book sellers**

**Job Description:**

Handle distribution with client’s circulation departments – 15th July - 2012 to 29th Sep - 2018

**Roles and Responsibilities:**

* Handle distribution with client’s circulation departments and maximize growth and service.
* Review, audit and approve payroll, expenses and draft budgets.
* Monitor distribution and regional employees.
* Coach, offer feedback and develop effective regional teams.
* Coach Distribution Center Managers on their jobs and ensure following of company policies.
* Optimize route structure efficiencies to ensure meeting of delivery deadlines.

**Academic**

* Diploma in Mechanical Engineering
* Job oriented course “Computer Technique”

**Computer Skills**

* Diploma in Computer Application (DCA).

**Strength**

* Strong motivational skills
* Good Communication & Interpersonal Skills
* Ability to give the best result in pressure situations

**Personal Identification**

Date of issue **:** 30th Aug - 2016

Expiry date **:** 29th Sep - 2026

Date of issue **:** 30th Jan - 2010

Expiry date **:** 29th Jan – 2030

LMVCAB **:** 7TH May - 2016

Personal Profile

Date of Birth **:** 07/09/1990

Nationality **:** Indian

Sex **:** Male

Marital Status **:** Single

Languages Know **:** English, Tamil, Hindi, Telugu and Kannada

Declaration

I do hereby declare that the information stated above is true to the best of my knowledge, if I get an opportunity to

Serve in your Esteemed Organization, I shall render my duties at my best.