**CURRICULUM VITAE**



**GAJRAJ**

**Email:** [**gajraj.384606@2freemail.com**](mailto:gajraj.384606@2freemail.com)

**OBJECTIVE:**

To work in a competitive environment and to give excellent performance in whatever job assigned.

**EXPERIENCE:**

* **Working in Finance Department as a Storekeeper since May 2018.**
* **Worked in The Avenue, A Murwab Hotel, Doha, Qatar since 23 April 2016 to 26 April 2018 in Finance Department as a Storekeeper.**

**ACADEMIC PROFILE:**

* **Master Degree (**2013-2015) - **M.B.A.** from **G.L.Bajaj** Institute of Management & Research Greater Noida Affiliated to **U.P.T.U.**
* **Bachelor Degree** (2009-2012) **– B.B.A.** from **Jhunjhunwala Business School** Affiliated to **Dr. Ram Manohar Lohia Avadh University**.
* **Intermediate** (2007-2009) **–Government Inter College** Faizabad.
* **High School-** (2006-2007)- **V.H.S**. Faizabad

**PERSONAL SKILLS:**

* Basic Fire Prevention Techniques.
* Basic knowledge about Chemical Handling.
* Easily adaptable to different work environment.
* Effective Interactive skills with Multi-Racial People.

**OTHER ACTIVITIES**

* Internship has been done on Marketing Mix plan with Bajaj Automobile for two month, during the perusal of M.B.A
* Internship has been done on Consumer Feedback with Hero Honda Automobiles for two months, during the perusal of B.B.A

**ACHIEVEMENTS**

* Achieved Star of the Month in February 2017

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**WORKING SKILLS:**

* Knows about Micros Opera.
* Knows about Fidelio material control
* Knows that how to organize the goods.
* Knows about the computer system.
* Properly maintain receiving receipts.
* Knows how to maintain Inventory.
* Properly knows about FIFO.
* Sourcing of new suppliers & sampling, testing and approval for new development.
* Proper goods distribution/supply chains maintain and follow up.

**COMPUTER SKILLS:**

* Windows, Internet, MS office, Excel.

**PERSONAL INFORMATION:**

Date of Birth : 12 -Dec-1992

Sex : Male

Nationality : Indian

Marital Status : Single

Languages known : English And Hindi

Blood Group : B