

Résume

**Ahmed**

C i v i l E n g i n e e r

 **P E R S O N A L**

**Egyptian Citizen**

25th July 1992 (26)

 **Location**

Dubai, UAE.

 **Email me**

Ahmed.384727@2freemail.com

 **S O F T W A R E**

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| --- | --- |
| **Office Group:** | **Excellent** |
| **AutoCAD (2D):** | **Very good** |
| **Lumion:** | **Very good** |

PROFILE

 *My name is Ahmed Elkassabi. I am a Civil Engineer with over 3 years of experience. I gained most of my professional experience in Egypt while continuing to accept freelance and contract work from clients all over the world. I recently relocated to Dubai in search of other opportunities. I have experience with supervising construction sites, AutoCAD (2D), Lumion, MATLAB, Revit Structure, Adobe Photoshop and Microsoft Office Group. I am ready for a rewarding career in my field and hope to gain new expertise and exposure by joining a construction company in the United Arab Emirates.* 

EDUCATION

**Since 2017**  **Current Study MASTER’S DEGREE**

Cairo University: Master’s In construction

engineering.

**2010 - 2015** **BACHELORES DEGREE**

Delta High institute of engineering and technology**:** B.Sc. in Civil Engineering.

EXPERIENCE

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| **Revit:** | **Very good** |
| **MATLAB:** | **Very good** |
| **Photoshop:** | **Very good** |

 **L A N G U A G E**

**Arabic** **English**

Native Very Good

**2017 - Now** 

**2015- 2017** 

**2014 - 2015** 

**FREELANCE**

Designer Civil Engineer: on Fiver.com. Creating Engineering drawings for construction projects using AutoCAD (2D), schedules of quantities using Rivet Structure, produce construction programs to analyze sections using MATLAB.

**SITE ENGINEER**

Supervision Civil Engineer @ Giza Egypt: From May 2015 to May 2017 (2 years of experience) working for Consulting Engineers for Design and Construction company (CEDC).

**Designer Civil Engineer**

Office Designer @ Mansoura city: from August 2014 to April 2015 Working as a designer Civil Engineer in Alsafowa office

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O t h e r w o r k s a n d I n t e r e s t s

**Sales & Marketing & Customer Service**

**S O FT W A R E**

**Photoshop:** **Excellent**

**Illustrator:** **Very good**

**Premier:** **Excellent**

**InDesign:** **Very good**

**Aftereffect:** **Excellent**

**Excel:** **Very Good**

**3D Max:** **Very Good**

 **SALES SKILLS**

* **Good communication skills**
* **Leadership qualities**
* **Negotiation skills**
* **Referral business**
* **Online sales promotion**
* **Coordinate sales projects**

**SM MARKETING SKILLS**

* **Strategic Business Analysis**
* **Process Reengineering**
* **Customer Engagement**
* **Full Project Life Cycle**
* **Video Production**
* **Budgeting & Planning**
* **Social Media Advertising**
* **Audio/Video/Photo Editing**

 **CUSTOMER SERVICE SKILLS**

* **Call handling**
* **Active listening**
* **Telephone Etiquette**
* **Managing expectations**
* **Managing Customer Data**

**H O B B I E S**

Traveling  Socializing

SALES

**Since 2018**  **Junior Technical Sales (Structural Solutions)**

* Provided demonstration to clients and explained products benefits.
* Modified and adjusted products considering client's needs.
* Performed market survey and determined the market potential for products.
* Developed strategies and initiated several ideas for manufacturing technological products.

SOCIAL MEDIA MARKETING

**2012 - 2015**  **Marketing Skills Acquired While Studying**

* Supporting the Sales Manager and Marketing Team in all aspects of their work.
* Transform CAD, Revit, 3d Max, and SketchUp designs into strikingly outstanding videos using Lumion.
* Successfully managed team of freelancers on Fiver.com website with varying work schedules and skill sets, resulting in low turnover, consistent quality, on-time delivery, client satisfaction, and continued engagement.

CUSTOMER SERVICE

**2011**  **CUSTOMER SERVICE ASSISTANT @ Vodafone Egypt**

* Responsible for the sales order process- taking orders, discussing customer requirements and providing knowledgeable advice.
* In charge of handling internal and external communications politely with colleagues and replying to all incoming emails by tactful and friendly manner.
* Scheduling and coordinate appointments. Making a professional impression on visitors, callers and customers.

VOLUNTEER WORK

**2008-2010**  **Support for Poverty Charity in Egypt**

* Participating in organising and planning to fundraise events.
* Working with underprivileged people from different culture and social backgrounds.
* Occasional assistance with the skills for life programmes.
* Support and induction for new volunteers.

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