**Health, Safety & Environment (HSE) Professional**

**Minhaj**

**E-mail:** [**minhaj.385697@2freemail.com**](mailto:minhaj.385697@2freemail.com)



**Current Company: OCS India**

**Designation: Assistant Manager HSE (North India Lead)**

**Current Location: Delhi**



|  |  |  |  |
| --- | --- | --- | --- |
| **CAREER SUMMARY** |  |  | **Total Experience :6 years 2 Months** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Previous Company** | **From** | **To** |
| **HSE Coordinator** | **Alkifah Contracting (Dammam Saudi Arabia)** | **27-May-2017** | **13-July-2018** |
| **Safety Officer** | **Haldia Petrochemicals ltd** | **1 August 2012** | **25st March 2016** |
| **HSE Executive** | **ISS Facility service** | **16th June 2016** | **30th April 2017** |

**Saudi Arabia Projects:**

1. **Saudi Aramco**
2. **Royal Commission**
3. **Worley parsons**
4. **Ministry of Defense Building projects**

****

**Profile Overview**

|  |  |  |
| --- | --- | --- |
| **S.NO** | **Qualification** | **Institute Name** |
| 1. | **Nebosh IGC** | **CFDS Gujarat** |
| 2. | **OHSAS 18001:2007 Lead Auditor Training Course Based on Occupational Health & Safety Management System** | **Gemstech International Institute, Delhi** |
| 3 | **ISO 14001:2015 Lead Auditor Training course, Based on Environmental management system.** | **Gemstech International Institute , Delhi** |
| 4. | **Diploma in Industrial Safety** | **National Technical Institute** |
| 5. | **B.Tech (Electrical )** | **Heritage Institute Kolkata (India)** |

**KEY RESPONSIBILITY AREAS:-**

* **Develop and Execute Health and Safety plans in the projects according to safety guideline**
* **Prepare and enforce policies to establish culture of health Safety & Environment  
  Conducts Trainings and presentations of HSE matters and Accident prevention.**
* **Ensuring all projects/Team is complying with PPE standards.**
* **Support all departments to apply & Safety visual control and LOTO System**
* **Generates Projects monthly KPI reports for HSE departments and present in HSE meeting.**
* **Lead HSE Audit system**
* **Performs accident record analysis, and issues reports on regularly basis**
* **Conducts new hire safety orientation, Daily Safety huddles and weekly tool box talk**
* **Generates Risk Assessment reports and Ensure action plan is thoroughly implemented.**
* **Monitoring environment protection and Waste management and Disposal procedure**
* **Assist & Establish structured program of Environment Health & Safety training throughout the company**
* **Preparing HSE KPI for all projects and Submit to senior level**
* **Keep up to date with all aspect of relevant to Environment health& Safety work.**
* **Compile and prepare reports from all site &Depot and communicate with senior management.**
* **Prepare documents for OHSAS-18001 and ISO 14001 for certification.**
* **Ensure that all near miss and accidents are documented, Investigated and recommended improvements-Implemented**
* **Analyzing ISO 14001 & OHSAS 18001 requirement and implementation of the projects**
* **Drive safety and environment risk assessment and develop/implement appropriate controls for the projects.**
* **Provide HSE Improvement proposals stating: the non-conformance, proposed corrective action, required resources for corrective action and plan of implementation.**
* **To communicate, monitor, & evaluation of compliance on recommendations on black corner notice & safety improvements initiatives from the EHS board.**
* **Validating work method statement & Environmental Risk assessment of every job jointly with respective user department.**
* **Preparation of Isolation Matrix for Energy Isolation through HERA/AIA**
* **Ensure that safety inspections, Mock drill, are carried out and are reported.**
* **Participate in incident investigation process for onsite &off-site incidents.**
* **Co-ordinate to arrange external safety training program.**

**KEY RESPONSIBILITY AREAS:- Haldia Petro chemicals**

* **Monitoring and Implementation Various Safety Risk control System, Like Permit to work, Accident Investigation**
* **PTW issue in Plant**
* **Gas Monitoring with the help of Gas detector**
* **Identify H2S in Danger area in the plant and arrange all required PPE.**
* **Regularly walk around the area and Inspect, Oil Spillage, Gas Leakage and other plant related abnormal Situation.**
* **Monitoring Noise Level, LUX Monitoring**
* **Provide Safety Induction awareness program to new employee**
* **Support Incident Investigation and reporting**



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **PERSONAL DETAIL** |  |  |  |  |
|  |  |  | | |  |
|  |  |  | | |  |
|  | **Birth Date** | **9th Feb 1992** | | |  |
|  | **Marital Status** | **Un- Married** | | |  |
|  | **Gender** | **Male** | | |  |
|  | **Nationality** | **Indian** | | |  |
|  |  |  | | |  |
|  |  |  |  |  |  |
|  |  |  | |  |  |
|  |  |  |  |  |  |

**Declaration:**

I hereby declare that the information given above is true to the best of my knowledge & belief.