**CURRICULUM VITAE**

**Esther**

Email: esther\_386478@2freemail.com

**Position Applied: Cleaner**

**Career Objective**

Looking for a challenging position in a reputed organization so that housekeeping and sanitization can be fully utilized to maximize the efficiency, where I can utilize my experience carrying out assigned tasks and duties effectively and efficiently and augment the current services offered to customers focusing on greater customer satisfaction.

**Personal Profile**

Nationality : Ghanaian

Birth Date : May 25th 1985

Gender : Female

Marital Status : Single

Visa Status : Visit Visa

**Professional Experience**

**Oct 2016 – Present**

**Position: Cleaner**

**Job Responsibilities:**

* Cleaned restroom including cleaning toilets, urinals and sinks
* Mopped the floors, filled paper towel, toilet paper and soap dispensers
* Removed trash, emptied waste containers and removed waste from the premises to selected area
* Cleaned entry door glass inside and exterior
* Kept janitor’s cabinet in a clean, tidy and arranged condition
* Damped wipe containers as needed
* Scrubbed and sanitized all areas of lavatories and facilities
* Cleaned corridors, stairs, stairwells, walls and partitions
* Used a range of hand operated equipment, detergents and other cleaning

# Grand Casamora Hotel, Accra, Ghana Nov 2014 – Aug 2016

**Position: Cleaner**

**Job Responsibilities:**

* Maintain cleanliness and tidiness in all assigned areas
* Service all bedrooms and corridors, in line with company policy
* Report any maintenance issues immediately to line manager, including all furniture, fittings and equipment
* Fulfill all reasonable requests from guests, to ensure their comfort, satisfaction and safety
* Deliver value added customer service, at all times
* Always adhere to all company policies and procedures

**Educational Qualification**

* Completed Secondary School

**Skills and Strengths**

* Good interpersonal and communication skills
* Confident and Self motivated
* Strongly believe in teamwork
* Ability to work for long hours under pressure

**References**

Can be provided upon request

**Declaration**

I declare that the information provided above is true and correct to the best of my knowledge and belief.

Esther